

1. General Information

University name	Utsunomiya University
Nation	Japan
Website	http://www.utsunomiya-u.ac.jp/en/index.php
Specific website for Exchange/Study Abroad	http://intl.utsunomiya-u.ac.jp/en/index.html https://www.facebook.com/CIEUtsunomiya
Postal address	350 Mine, Utsunomiya, Tochigi, 321-8505 JAPAN
Division in charge	International Student and Exchange Division

2. Contact Information

Name	Role	Contact details
Yoshiko Abe (Ms.)	Division Manager	+81-28-649-8167 ryuugak1@miya.jm.utsunomiya-u.ac.jp
Hiromi Hara (Ms.)	Exchange program coordinator (Inbound & outbound)	+81-28-649-8167 h-hara@miya.jm.utsunomiya-u.ac.jp

3. Program Information

	Spring Semester 2016	Fall Semester 2016
Application Deadlines	December 10, 2015	June 10, 2016
Orientation Session	TBA (around April 7, 2016)	TBA (around October 3, 2016)
Class Start Date	TBA (around April 8, 2016)	October 3, 2016
Exam Period	TBA (around 1 st week of Aug.)	TBA (around 1 st week of Feb.)

4. How to Apply

Application procedure	Application forms and guideline will be sent to partner universities via email. Application materials must be submitted via mail by partner universities, not by students.
Required documents	<ul style="list-style-type: none"> - Application for Admission (fixed form) - Photo Mount for Student Registration (fixed form) - recommendation letter from President of home university - academic transcript - certificate of enrolment - Medical Certificate (fixed form) - Application for Certificate of Eligibility (fixed form) - copy of passport - Affidavit of Sponsorship (fixed form) - bank certificate of applicant's sponsor - Application for Residence (fixed form) - copy of JLPT result (only applicants for the Faculty/Graduate School of Engineering)
Language requirements	<p>Applicants for the Faculty of Engineering MUST have passed Japanese Language Proficiency Test (JLPT) level3 or N3.</p> <p>For Applicants for the Graduate School of Engineering, it is highly desirable to have passed JLPT level3 or N3.</p>

5. Course Selection

Course catalog	http://uupt.cc.utsunomiya-u.ac.jp/syllabus/index.jsp
Course restrictions	Some compulsory courses (for example, First Year Seminar, ESL, Basic Information Processing) may not be available to exchange students. Exchange students must enrol in at least 7 courses for 1 semester due to requirements of resident status as a student.
Japanese courses	We offer Japanese language courses divided into 3 levels (Beginner, Intermediate, and Advanced). - Intermediate Japanese Language Program for Short-term Stay This 6 to 12 months long program is offered for exchange students. It aims to enable students to improve their Japanese language skills as well as advancing their knowledge on Japanese society and culture.

6. Insurance

Health Insurance	Exchange students are required to register for the “National Health Insurance (Kokumin Kenko Hoken)” after arriving in Utsunomiya. Estimated insurance fee: approximately 2,000 yen per month.
Personal Accident Insurance for students Pursuing Education and Research (PAS)	All the students of Utsunomiya University are required to purchase the insurance called “PAS.” PAS covers injuries in the event of unexpected accidents during lectures, research activities, school events and so forth. The insurance fee for a year is 1,340 yen.

7. Visa Information

<p>Exchange students need to apply for a “student visa.”</p> <p>When applying for the visa, students need a “certificate of eligibility” issued by an immigration bureau in Japan. Documents necessary for obtaining this certificate are included in application documents so that we can apply for it on behalf of students.</p> <p>We send it to partners once it’s issued.</p> <p>For further information, please go to: http://www.mofa.go.jp/j_info/visit/visa/index.html</p>
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8. Life in Utsunomiya

Accommodation	Dormitory for international students (“International House”) - Dormitory type: off-campus accommodation - Room type: single room - Deposit: 30,000 yen/year (non-refundable) - Monthly rent: 6,500 yen (not including utilities) Students have to submit “Application for Residence.”
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Living expenses	<p>It all depends on the student's life style. The average monthly living expenses are as follows:</p> <ul style="list-style-type: none"> - Rent: 6,500 yen - Utilities (electricity, water, gas): 5,000 yen - Internet: 3,000 yen - Food: 30,000 yen - Mobile phone: 4,000 yen - Health insurance fee: 2,000 yen
Local transportation	<p>Many students use their own bicycles to move around Utsunomiya City.</p> <p>Bus fare (from JR Utsunomiya Station to UU): 210 yen Train fare (from Utsunomiya to Tokyo): 1,940 yen Airport limousine fare (from Utsunomiya to Narita Airport): 4,200 yen</p>

9. Other Useful Information

Arrival assistance	<p>Exchange students are required to come to JR Utsunomiya Station by themselves. A recommended way to Utsunomiya is taking the airport limousine from Narita Airport.</p> <p>We offer free pick-up service at JR Utsunomiya Station. Students must book this service by sending a booking form via email.</p>
Tutor system	<p>All exchange students will have their own buddy called "tutor," who helps with doing homework, teaches Japanese and provides advice on daily life.</p>
Campus facilities	<ul style="list-style-type: none"> - University Library - Health Service Center - University Hall (Co-op store, cafeteria and so on) - Sports Facilities