



UCD Lochlann Quinn  
School of Business

## INFORMATION SHEET 2015/2016 ERASMUS / NON-EU EXCHANGE STUDENTS

**UNIVERSITY COLLEGE DUBLIN  
LOCHLANN QUINN SCHOOL OF BUSINESS  
BELFIELD, DUBLIN 4, IRELAND**

<http://www.ucd.ie/quinn/internationalstudents/erasmusnon-euexchange/>

UCD Central International Office webpage [www.ucd.ie/international](http://www.ucd.ie/international) contains practical information for UCD International students including the UCD International Student Handbook.



### CONTACTS

Esther Sanz, International Affairs Manager  
New Partnerships, Agreement renewal and balances.  
Incoming students.

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General student queries: quinnexchanges@ucd.ie

Quinn School of Business Programmes Office:  
Deirdre Linehan-O'Brien, BComm International Programme  
Manager/ E-mail: deirdre.linehan-obrien@ucd.ie

### INTERNATIONAL ACCREDITATIONS

UCD Lochlann Quinn School of Business is the leading Undergraduate Business School in Ireland. The only Irish School to hold the AACSB (International) accreditation and the top European accreditation, EQUIS, with our postgraduate college, UCD Michael Smurfit Graduate School of Business, holding the AMBA accreditation.



### NOMINATION/APPLICATION Deadlines

Nominated students will receive online application information via e-mail.

#### Semester one and full year students:

Deadline to receive nominations: 1<sup>st</sup> May 2015

Deadline to submit online applications: 15<sup>th</sup> May 2015

#### Semester two students:

Deadline to receive nominations: 1<sup>st</sup> October 2015

Deadline to submit online application: 15<sup>th</sup> October 2015



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<p><b>TERM DATES- Academic year 2015/2016</b></p> <p><a href="http://www.ucd.ie/students/keydates.htm">http://www.ucd.ie/students/keydates.htm</a></p>	<p><b>Semester one:</b>  Orientation: Thursday 3<sup>th</sup> September 2015 (TBC)  Teaching Term: 7<sup>th</sup> September- 27<sup>th</sup> November 2015  Exams: 7<sup>th</sup> to Friday 18<sup>th</sup> December 2015  Students don't have to be in UCD for the grade approval process at the beginning of January 2016.</p> <p><b>Semester two:</b>  Orientation: Thursday 21<sup>st</sup> January 2016 (TBC)  Teaching term: 25<sup>th</sup> January -29<sup>th</sup> April 2016  Exams: 9<sup>th</sup> to 21<sup>st</sup> May 2016</p>
<p><b>ORIENTATION ACTIVITIES</b></p>	<p>An Orientation session for <b>Quinn School of Business</b> incoming International students takes place on Thursday before the official start of each academic term.</p> <p>In addition to it, <b>UCD Central International Office</b> runs a programme of social events for all international students coming to study at UCD. This usually takes place during the week before term starts and also during the first week of each semester. Please check UCD Central International Office webpage. Details will be updated in due course: <a href="http://www.ucd.ie/international">www.ucd.ie/international</a></p>
<p><b>IMMIGRATION</b></p> <p><a href="http://www.ucd.ie/international/study-at-ucd-ie/">http://www.ucd.ie/international/study-at-ucd-ie/</a></p> <p><a href="http://www.ucd.ie/international/study-at-ucd-global/coming-to-ireland/visa-and-immigration/">http://www.ucd.ie/international/study-at-ucd-global/coming-to-ireland/visa-and-immigration/</a></p>	<p>Please check the 'Irish Naturalisation and Immigration Service' webpage for full details on application procedures and to see whether you require a visa to study in Ireland: <a href="http://www.inis.gov.ie/">http://www.inis.gov.ie/</a></p> <p>You should also check out the website of the Irish Department of Foreign Affairs for details of the Irish Embassy attached to your country:  <a href="http://www.dfa.ie/home/index.aspx?id=8605">http://www.dfa.ie/home/index.aspx?id=8605</a></p> <p><b>Registering with the Garda National Immigration Bureau (GNIB):</b> All non-EU/EEA students must register with the GNIB after they have registered with UCD and before the stamped date on their passport. Further details are available on the UCD International Office webpage. Students will also receive information about this process at the orientation session for incoming exchange students.</p>
<p><b>HEALTH</b></p> <p><a href="http://www.ucd.ie/international/current-students/student-support/student-advice/">http://www.ucd.ie/international/current-students/student-support/student-advice/</a></p>	<p><b>EU Nationals:</b> Students from EU Member States in possession of the European Health Insurance Card (EHIC) are entitled to public health services in Ireland. The EHIC card is available from the health authorities in your home country. For further information, please see the European Health Insurance Card website. <a href="http://www.ehic.ie/">http://www.ehic.ie/</a></p>





**Non-EU Nationals:** Because of GNIB regulations, non-EU students must obtain private health insurance. UCD doesn't arrange health insurance for students.

**HEALTH INSURANCE:** Non-EU students must obtain private health insurance. You can purchase insurance in your home country, however you will need to ensure that it is valid in Ireland and in any other countries you plan to travel to. There are different levels of private health insurance available. Students are advised to read their policy documents carefully. The GNIB require that, if you have health insurance from your own country it must cover you up to €25,000 for in-hospital treatment.

### WORKING IN IRELAND

<http://www.ucd.ie/international/study-at-ucd-global/coming-to-ireland/working-in-ireland/>

**EU/EEA Nationals** have the same entitlement to take up employment as an Irish person.

**Non-EU/EEA Nationals:** Students who are attending a full-time course of one year's duration (on a course leading to a qualification which is recognised by the Irish Department of Education and Science) are entitled to seek employment on a casual basis. Casual employment means you can work for 20 hours per week during term time or full-time (up to 40 hours) during normal college holidays. One semester students cannot seek employment.

### COST OF LIVING

<http://www.ucd.ie/international/study-at-ucd-global/coming-to-ireland/living-costs/>

Estimate of a monthly student budget: around € 1,400



### HOUSING

<http://www.ucd.ie/residences>  
<http://www.ucd.ie/international/study-at-ucd-ie/>



Once students have been accepted to UCD, they will receive accommodation application information via e-mail.

On campus accommodation is available at both the Belfield and Blackrock campus. UCD has set aside a large proportion of on-campus rooms for international students. However, places are limited and therefore we can't guarantee on campus accommodation to all international students.



## STUDY PROGRAMME

Information on BUSINESS MODULES available can be found on our webpage:

<http://www.ucd.ie/quinn/internationalstudents/erasmusnon-euexchange/curriculum.html>

**Online Business module registration** takes place in August/September for semester 1  
December/January for semester 2



## LAPTOP POLICY

## LANGUAGE OF INSTRUCTION: ENGLISH

English Language proficiency



## LANGUAGE MODULES

UCD Applied Language Centre [www.ucd.ie/alc](http://www.ucd.ie/alc)

UCD uses the European Credit Transfer System. Modules are generally worth **5ECTS** credits each.

A full semester workload is equivalent to 30ECTS credits. Erasmus/ Exchange students can take a maximum of **30ECTS credits per semester**. They can also take less than 30ECTS if allowed by their Home University. Four modules is the minimum in order to be considered full-time for immigration purposes. Access to particular modules is dependent on space availability in the class and the timetable.

Students may choose from a range of over fifty modules. These modules are from the third and second year of our Bachelor of Commerce Degree Programme (BComm).



UCD Quinn School of Business operates a **compulsory laptop policy**. Further details will be provided as part of the application information.

As a guideline, the minimum English language requirement for students undertaking a Full time Degree programme in UCD is:

1. TOEIC 750
2. IELTS 6.5
3. TOEFL 600. A min score of 100 in internet based.

While Quinn School of Business does not apply the above requirement to incoming Erasmus/Exchange students, **students must have adequate English language skills to follow their lectures and take their exams through English while in UCD** (recommended level B2/B1 of CEF). Exchange students should check with Lochlann Quinn School of Business for suitable alternatives.

**Very important!** Students who need to apply for a visa must check with the relevant Embassy to see whether an English language certificate is required as part of the visa process.

English and other foreign language modules are offered by UCD Applied Language Centre (ALC) each semester. Each module is worth 5ECTS credits.



## STUDENT SERVICES and FACILITIES

[http://www.ucd.ie/stu\\_services.htm](http://www.ucd.ie/stu_services.htm)

<http://www.ucd.ie/international/study-at-ucd-global/student-life/>



- ✓ **Library.** All registered students are entitled to use and borrow books from the libraries, located in Belfield and the Blackrock campus
- ✓ **Clubs and Societies**  
<http://www.ucd.ie/sportandsocieties.htm>  
Over 100 clubs and societies ranging from sports to academic interests. Of particular interest to international students may be the **ESN (Erasmus Student Network)** or the **International Student Society**.
- ✓ **Buddy Programme** (run by UCD International)
- ✓ **Restaurants** and snack-bars.
- ✓ **UCD Sport and Fitness and UCD Student Centre Sports Centre:** The recently completed extension provides you with the most diverse student facility in Ireland.
- ✓ **Students' Union:** [www.ucd.ie/stunion](http://www.ucd.ie/stunion)
- ✓ **Student Health Centre**  
<http://www.ucd.ie/stuhealth/>
- ✓ **Bank Services**
- ✓ **Student Advisers:** provide support for all students during their university experience working in conjunction with academic and administrative staff.

