

# **Student Exchange Programs**

### Contacts General Information

Mobility office:	aform.extraeumobility@unibo.it Tel. (+39) 051 2099424
International – Opportunities and Contacts	exchange-students/contacts-for-exchange- students-at-unibo/contacts-of-campuses- international-relations-offices
Address	ALMA MATER STUDIORUM – University of Bologna - Via Filippo Re 4 - 40126 Bologna
AFORM - Education and PhD programme Division	AFORM – Extra EU Mobility Office Via Filippo Re, 4 40126 Bologna



# **Academic Information**

Guide for Incoming Students	https://www.unibo.it/en/international/incoming- exchange-students/incoming-exchange-students-unibo
Course Unit Catalogue	There are no special courses for exchange students. Our course catalogue is one, for both Italian and international students and can be consulted online at:  http://www.unibo.it/en/teaching/course-unit-catalogue
International Course Catalogue	http://www.unibo.it/en/international/international- course-catalogue
Teaching Calendar and Course Timetable	http://www.unibo.it/en/teaching/course-timetable-and-exams/times-and-classrooms
Italian Language Courses	Italian language courses are provided free of charge by our university. Courses are held both in the first and second semester, during September (intensive courses), October-December (extensive courses) and February-May (extensive courses).  http://www.cla.unibo.it/corsi/italian-language-courses-for-foreigners/italian-language-courses-for-foreigners



# **Application Procedures and Practical Information**

Nomination Procedure	To nominate your students you need to use the nomination link that we send you via email. The nominee needs to contain:  • Student's name and surname • Student's e-mail address • Subject area • Period of studies here • For non -European students only: copy of a valid passport to issue the invitation letter your students will need to apply for a Visa
Nomination Deadlines	First Semester (September to February) : July 1 <sup>st</sup> Full Academic Year: July 1 <sup>st</sup> Second Semester (February to July) : December 1 <sup>st</sup>
Application	Once we have registered them on our online platform AlmaRm, students will receive an automatic message to complete their registration.
Invitation Letter	Students will need the Invitation Letter from UniBo to apply for the Visa from the Italian Embassy or Consulate in your Country.
Visa and Residency Permit	Students coming to UniBo for more than 90 days will need to apply for a Visa to enter Italy. They will apply for a <u>Visa for study purposes</u> .  Once in Italy students must also apply for a Residency Permit.  You will find detailed information here: <a <="" href="http://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/visa-and-rules-for-residence-in-italy/on-arrival-in-italy-declaration-of-presence-and-residence-permit-permesso-disoggiorno" th=""></a>



## **Application Procedures and Practical Information**

Looking for accommodation could be quite difficult. It is advisable to book an accommodation before arriving in Bologna.

### **Bologna Campus**

SAIS – Student Accommodation and Information Service The Sais supports international Students in finding accommodation. The service is free of charge. <a href="http://www.saisaccommodation.it/en-">http://www.saisaccommodation.it/en-</a>

us/sais.aspx?idC=61642&LN=en-US

#### Forlì Campus

Student Exchange - Koiné Assosiation

http://www.koineonline.org/servizi/stundents-

exchange/student-exchange-eng/

## Cesena Campus

Alloggi Studenti - Serinar

http://www.serinar.unibo.it/il-faro/

#### Ravenna Campus

Fondazione Flaminia

http://www.fondazioneflaminia.it/studenti/appartamenti/

### Rimini Campus

Please contact the International Relations Office of Rimini

campus to get more information: campusrimini.relint@unibo.it

http://www.unibo.it/en/services-and-

**Costs** opportunities/studying-and-beyond/living-in-the-

city/living-costs-in-bologna

**Living Costs** 

Accommodation



# **Application Procedures and Practical Information**

**Transcript of Records** 

At the end of their mobility students will be provided with their Transcript of Records.

If it is not ready, we will email it to your Office once all the exams have been registered.

If you need a hard-copy, please, let us know and we will send it per post as soon as possible.