INTERNATIONAL RELATIONS OFFICE



UNIVERSITÄT HEIDELBERG ZUKUNFT SEIT 1386

Heidelberg University Information Sheet for Student Exchange Program 2024-25			
Name of University	Universität Heidelberg (Heidelberg University)		
Official websites	www.uni-heidelberg.de/en www.uni-heidelberg.de/university/		
Exchange- related information	www.uni-heidelberg.de/international-exchange		
Academic Calendar	Winter semester:October 1st to March 31stSummer semester:April 1st to September 30stPreparatory Language Course:September or March, 4 weeks 80+ hours of instruction all levelsLecture Period:http://www.uni-heidelberg.de/courses/date/dates.html		
Exchange Coordi	nator		
Name	Ms. Dietlind Wünsche, PhD Student Assistants: Mr Keelan Mortensen/ Ms. Sophia Tismer		
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Application	Application		
Nomination deadline	Fall / Winter: May 15 Spring / Summer: November 15		
Application deadline	Fall / Winter: June 15 Spring / Summer: December 15		
Application procedure	Online Application: After nomination of the exchange students by their home university, the International Relations Office of Heidelberg University will send out the information on the Online Application. Students will have to fill out the application form for admission online, print it, sign it and upload it again.		

Application documents	 A signed copy of the online application form for admission has to be uploaded. Students need to indicate on the online form that they wish to register for the German preparatory language course apply for student housing. In addition to the online application form, exchange students need to upload the following items for formal admission: University transcripts Master Certification for PhD Students Passport-size photograph 	
	After the application has been processed, a letter of admission will be issued around June/July for Fall and January/February for Spring.	
Suggested length of study for exchange	For a successful exchange experience, we recommend a study stay of one to two semester. Furthermore, we strongly recommend the participation in the preparatory German language course before lecture start (September or March see information below).	
Procedure of applying for student visa	We recommend clarifying the information on visa procedure well in advance here <u>www.auswaertiges-amt.de/en/visa-service</u> or check with the embassy/consulate in your Home country. As visa application takes quite a long time we highly recommend to start with application as soon as possible.	
	For students from Mainland China: The Chinese Coordinator should apply for the group number at APS (<u>leitung@aps.org.cn</u>) as soon as possible after nomination. The Coordinator needs to attach the bilateral exchange agreement when applying for the group number!	
Academics		
Programs and courses offered to exchange students	 A list of study fields offered at Heidelberg University can be found at www.uni-heidelberg.de/en/study/all-subjects <u>Programs not available</u> to exchange students are courses offered at the school of medicine and dentistry. <u>Restrictions</u> may apply for some courses in biosciences or biotechnology, and for some courses in law. Exceptions can be made with the permission from the coordinator in Heidelberg. Please note that Heidelberg University does not offer programs in Business, Agriculture, or at a college of Music/ Arts and only partly programs in Engineering. 	
Course Catalog	Most information on the course offerings for the coming semester will be available online only a few months before the lecture periods starts. However, course catalogs from previous semesters give a general overview of the courses offered at Heidelberg University. Courses can be found at: www.uni-heidelberg.de/studium/imstudium/vorlesungen/ or http://lsf.uni-heidelberg.de/	

	There is no minimum German language requirement for exchange students. However, as the majority of courses offered are taught in German the recommended level to guarantee smooth studies is B2!	
Language of Instruction	Typically, the language of instruction is German. However, there are several <u>fields</u> of <u>study</u> with a (large) variety of courses taught in English: i.e. English Studies, American Studies, Economics, South Asian Studies, and Transcultural Studies. There are also a few courses offered in English in Sociology, Political Science and Psychology.	
	Some Masters programs are taught (fully or partly) in English. Some of these courses may also be available for advanced Bachelor students.	
the sta	Information on all Master Courses Master fully taught in English	
	To search for courses taught in English you can use the following instructions:	
	1. Please go to the website: https://lsf.uni-heidelberg.de 2. Click on the British flag symbol in the right upper corner. 3. Click on " <i>courses</i> " in the left upper corner. 4. Click on " <i>Search for Lectures</i> " (Change term if you want to view past semesters as an orientation) 5. Please choose " <i>English</i> " in the drop down menu behind " <i>Language of instruction</i> " 6. Click " <i>Start Search</i> " to begin searching for courses 7. Now you should be able to see all the results.	
	Please note: To search for courses offered by a specific department, you may need to use the German title of the department.	
German Language Instruction		
Preparatory German Language course	For exchange students whose major is not German/Germanistik we strongly encourage to register for the 4-week intensive German language course at the International Study Center (ISZ), The course is offered before the start of the semester , in September for fall semester students and in March for spring semester students. Attending the course will not only improve the language skills, but also help to become familiar with Heidelberg University and build a new circle friends before the lecture period starts.	
	The program includes 80 hours of language instruction at all levels (basic, intermediate and advanced). All courses contain exercises dealing with German grammar, conversation, reading and writing, listening comprehension, lexis, phonetics, regional and cultural studies, and information about studying in Heidelberg. www.isz.uni-heidelberg.de/e_courses_vdk.html	
	The fee for the preparatory language course is covered by the International Relations Office for exchange students!	
German Language Instruction	Students who want further training for their German language proficiency during the lecture period are offered a large variety of different language programs at the University's International Study Center (ISZ). They may choose between a 4- and an 8-hour per week general German language course or/ and can select subject-related German courses. These courses complement the regular courses of all study subjects offered at Heidelberg University.	
	Students without or with limited German language experience have the opportunity to attend a full time intensive (20 hour per week) language course in which 24 ECTS can be earned per semester. Please consult the exchange coordinator for further information prior to the exchange stay. www.isz.uni-heidelberg.de/e_courses_sbk.html	

	Exchange students with focus on the German Language or Intercultural German Studies are also offered a variety of courses at the Institute for German as a Foreign Language Philology (IDF).
Intercultural German Studies <i>Germanistik in</i> Kulturvergleich	The Institute for German as a Foreign Language Philology (IDF) offers degree programs for non-native German speakers as well as a wide variety of courses especially developed for exchange students, e.g. courses geared to improve both language competencies as well a large variety of German studies courses (Literature, Art, Cultural Studies, Linguistics, History, etc.).
Student Life	
Accommodation	 Exchange students in faculty wide programs from overseas are privileged to receive guaranteed student housing. The private housing market in Heidelberg is very tight and living in student residences run by the Studierendenwerk is the most affordable and most convenient way of living in Heidelberg as an exchange student. Types of accommodation: single room sharing kitchen and bathrooms in groups of 2 – 4 single room in dormitories with kitchens and bathrooms on each floor small number of single apartments More information: www.stw.uni-heidelberg.de/en/wohnheime Please note, that application for student residences in faculty exchange programs is not possible! These students may contact our staff at aaazimmer@zuv.uni-heidelberg.de for assistance in finding an apartment on the private housing market.
Fees of student housing	Approx. 250 – 390 EURO / Month; 450 EURO refundable deposit
Special housing needs	Students who have special housing needs due to a disability, allergy or other health problems are kindly asked to inform the exchange coordinator and indicate this on their application.
Cost of Living / Financial Planning	Approx. 900 -1.000 EURO per month. Please refer to the information for financial planning given on this website: www.uni-heidelberg.de/en/study/international-studies/studying-in-heidelberg/destination-heidelberg/preparing-your-stay

Insurances	Health insurance with unlimited coverage is compulsory for all Heidelberg University students. Exchange Students are advised to take out health insurance in Germany (a highly comprehensive coverage), or to ensure to bring full and unlimited health insurance coverage from their country of residence. <u>Please note:</u> Students who plan to stay longer than one semester in Heidelberg need to take out German Health insurance coverage!
	Price of comprehensive State Health Insurance per month: approx.110 EURO* * Students aged 30 and above do not qualify for state health insurance and have to purchase private insurance. Further important information:
	www.uni-heidelberg.de/en/study/international-studies/studying-in- heidelberg/destination-heidelberg/preparing-your-stay
	Students are also strongly recommended to take out personal liability insurance (<i>Haftpflichtversicherung</i>) and accident insurance for their stay in Germany, as well as extra (health) insurance coverage at home for the period between arrival and enrolment at Heidelberg University.
Detailed Information for Exchange students	Further detailed information for Incoming Exchange Students on how to prepare for the exchange stay at Heidelberg University can be found on our web page www.uni-heidelberg.de/international-exchange
Buddy Program	The International Relations Office offers a buddy program for new arriving students. Please contact buddy-programm@zuv.uni-heidelberg.de