# FACT SHEET ACADEMIC YEAR 2024 - 2025

**STUDENT EXCHANGE IN THE FRAMEWORK OF THE GLOBAL EXCHANGE PROGRAMME**

## 1. General information

<table>
<thead>
<tr>
<th>Name of the institution:</th>
<th>KU Leuven</th>
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| Offices in charge of student exchange programme: | **International Office** (in charge of Global Exchange Programme)  
**Faculties** (in charge of inbound/outbound students) |
| Director / Head of Office: | Name: Mrs. An Descheemaeker  
Director International Office |
| Mailing address: | **International Office:**  
Naamsestraat 63 - box 5001  
BE-3000 Leuven |
| Programme coordination: | **Ms. Laura Lenssen**  
Policy Adviser on International Mobility  
laura.lenssen@kuleuven.be |
| Coordination of inbound and outbound exchange students: | **Ms. Katrijn Van Cutsem**  
Project Manager for International Mobility  
katrijn.vancutsem@kuleuven.be |
| Contact person for inbound students: | Faculty Exchange Coordinators and Contact Persons:  
www.kuleuven.be/english/admissions/exchange/coordinators |

## 2. Term dates for 2024 - 2025

<table>
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<tr>
<th>Term</th>
<th>Start Date</th>
<th>End Date</th>
<th>Notes</th>
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| Fall 2024 / 1st term | 23 September 2024  | 1 February 2025   | (including exams)  
Orientations days are organised at the start of each semester, a week before the start of the academic activities. |
| Spring 2025 / 2nd term | 10 February 2025   | 28 June 2025      | (including exams)  
Orientations days are organised at the start of each semester, a week before the start of the academic activities. |

Website: [www.kuleuven.be/about/calendars](http://www.kuleuven.be/about/calendars)
3. Admission requirements

| Minimum GPA (or academic result in other scales): | Good academic standing; some faculties have specific requirements (please consult our online course guide for requirements per programme and course). |
| Years of studies students should have completed: | Depending on the faculty/programme, students should have completed 2 or 3 years of study. |
| TOEFL / IELTS score: | TOEFL minimum iBT score: 79 - 80  
IELTS minimum score: 6.5  
For more information: www.kuleuven.be/english/admissions/lang/lang-test  
Please note that some faculties might have different requirements for English proficiency. Check with the faculty exchange coordinator: www.kuleuven.be/english/admissions/exchange/coordinators |
| Degree level: | Bachelor’s or Master’s students |
| Available exchange period: | One semester (Fall or Spring) or one academic year |

4. Application deadlines and procedures

| Nomination deadline: | One month before application deadline:  
**Fall / 1st term** nomination: 30 March 2024  
**Spring / 2nd term** nomination: 1 September 2024 |
| Nomination procedure: | The home institution submits following documents per candidate via e-mail to katrijn.vancutsem@kuleuven.be:  
- Nomination form, completed by the home institution  
- Transcripts of records  
The nomination form is provided by KU Leuven. Instructions and information on the proposed course list are included in the form.  
Please note: additional documents may be requested dependent on Faculty requirements (such as a statement of interest or language proficiency certificate). |
| Application deadline for: |  
**Fall / 1st term** admission: 30 April 2024  
**Spring / 2nd term** admission: 1 October 2024 |
| Application procedure: | www.kuleuven.be/english/application/instructions-exchange |
| Practical information: | www.kuleuven.be/english/admissions/Leuven |
### 5. Courses and credits

Course details: [https://onderwijsaanbod.kuleuven.be/opleidingen/e/](https://onderwijsaanbod.kuleuven.be/opleidingen/e/)  
Please note the course offer is subject to change without prior notice. |
| Course load: | Students should take a normal study load of approximately 30 ECTS credits per semester. |

**Guidelines:**  
The exchange coordinator from the involved faculty (or faculties) reviews the student's proposed course programme after nomination and provide feedback.  
Half of the credits registered for at KU Leuven have to be obtained from the faculty where the student is registered. Within these limits, courses from various faculties can be combined.  
Please note that some courses are offered at a different campus. Students should only select courses at one and the same campus.

| Credit system (ECTS): | KU Leuven is ECTS (European Credit Transfer System) label holder. [www.kuleuven.be/english/education/ects](http://www.kuleuven.be/english/education/ects) |

### 6. Practical information