



Information Sheet 2013/2014

CONTACT DETAILS

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| Name of University: | |
| The University of Western Australia | |
| Office dealing with study abroad/exchange matters: | |
| Study Abroad Office | |
| Mailing address: | |
| Study Abroad Office International Centre, M352 The University of Western Australia 35 Stirling Highway Crawley 6009 AUSTRALIA | |
| Street address: (For courier delivery) | |
| As Above | |
| Contact details of staff in Exchange/International Office | |
| Mr Kelly Smith Director International Centre Tel: +61 8 6488 1853 Fax: +61 8 6488 1129 kelly.g.smith@uwa.edu.au | Ms Milly Ingate Associate Director/Manager, Student Exchange and Study Abroad Tel: +61 8 6488 3537 Fax: +61 8 9382 4071 milly.ingate@uwa.edu.au |
| Ms Serena Young Adviser, Student Exchange and Study Abroad (Europe Incoming & Outgoing) Tel: +61 8 6488 3536 Fax: +61 8 9382 4071 serena.young@uwa.edu.au | Ms Carolyn Wood Coordinator, Student Exchange and Study Abroad (USA, and Asia/Pacific Incoming & Outgoing) Tel: +61 8 6488 2298 Fax: +61 8 9382 4071 carolyn.wood@uwa.edu.au |
| Mrs Michelle Teasdale Adviser, Student Exchange and Study Abroad (Thursdays only, Europe Incoming & Outgoing) Tel: +61 8 6488 3536 Fax: +61 8 9382 4071 michelle.teasdale@uwa.edu.au | Ms Jessica Gordon Study Abroad Assistant Tel: +61 8 6488 8021 Fax: +61 8 9382 4071 jessica.gordon@uwa.edu.au |
| Carole Rakotonirina (maternity leave cover for Mrs Sarah Kahle) Promotion & Student Liaison Officer (Canada Incoming and Outgoing) Tel: +61 8 6488 4612 Fax: +61 8 9382 4071 carole.rakotonirina@uwa.edu.au | Ms Samantha Andrews Study Abroad Assistant Tel: +61 8 6488 8022 Fax: +61 8 9382 4071 samantha.andrews@uwa.edu.au |
| | Ms Caroline Cole Study Abroad Assistant Tel: +61 8 6488 8199 Fax: +61 8 9382 4071 caroline.cole@uwa.edu.au |
| Email address that exchange applicants can direct their enquiries to: | |
| studyabroad@uwa.edu.au | |
| After Hours Emergency Contact | |
| If outside of normal working hours, please contact +61 8 6488 2222 | |
| Website for more information | |
| http://www.studyat.uwa.edu.au/study-abroad-and-exchange | |

GENERAL INFORMATION

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| General information |
| Established in 1911, UWA is Western Australia's oldest university and one of Australia's most prestigious educational institutions. First-time visitors to the <u>campus</u> will find UWA's impressive architecture and beautifully landscaped gardens breath- |



taking. UWA's riverside campus, only minutes from the city centre offers an unrivalled study experience. Students have access to libraries, an extensive range of campus services, and excellent sports and recreational facilities to balance the demands of study. Activities include sports such as tennis, squash, basketball, volleyball and aerobics, general interest clubs and societies, cafes, theatres and museums.

The University of Western Australia (UWA) is recognised internationally as a leading university and consistently ranks in the top 120 international universities and in the top 10-18 universities in the Asia-Pacific region. UWA is the only Western Australian university to belong to the prestigious [Group of Eight](#) – a coalition of the top research universities in Australia – and is one of only two Australian universities to belong to the [Worldwide Universities Network](#), a partnership of 16 research-led universities from Europe, North America, North Asia and Australia.

UWA's formal agreements with nearly 230 institutions (including over 120 Student Exchange and Study Abroad Agreements) around the world, provide a spirit of internationalism and promote a lively exchange of staff, students, knowledge and ideas. International exchange students will benefit not only from first class teaching but will also enjoy the beautiful campus at Crawley and its multi-cultural community which includes students from 90 different countries.

Academic Calendar (2013)

First Semester

Teaching: 25 February – 31 May

Examinations: 3 – 22 June (Including 1 week study break)

Non-teaching Study Break: 1 April - 5 April

Second Semester:

Teaching: 29 July - 1 November

Examinations: 4 November – 23 November (Including 1 week study break)

Non-teaching study break – 30 September – 4 October

Trimester Dates (MBA Only)

First Trimester

Teaching: 19 January – 19 April

Examinations: 20 April– 27 April

Second Trimester

Teaching: 11 May – 2 August

Examinations: 3 August – 10 August

Third Trimester

Teaching: 24 August - 15 November

Examinations: 16 November – 23 November

Academic Calendar (2014)

First Semester

Teaching: 24 February – 31 May

Examinations: 2 June – 21 June (Including 1 week study break)

Non-teaching Study Break: 21 April – 25 April

Second Semester:

Teaching: 28 July – 31 October

Examinations: 3 November – 22 November (Including 1 week study break)

Non-teaching study break – 29 September – 3 October

Number of credits or units that undergraduate students need to complete in one semester

Standard academic load per semester: 24 points

Undergraduates should enrol in 24 points credit points per semester

Postgraduates should enrol in 24 points credit points per semester

Most units (courses) have a value of 6 credit points



Academic Information:

- **Degree Information (Website or Program Handbook):** <http://handbooks.uwa.edu.au/> - go to "Units Home" for unit selections.
- **Unit (courses) Registration Procedure (Website if any):** Pre-enrolment is not available at UWA, however classes do not normally fill up. You may request prior approval of units by completing a Proposed Study List. An Approved Study List will be sent to you, normally prior to your departure. A place in approved units is normally guaranteed provided the unit is still available. You may change your unit selection at any time prior to formal enrolment. Formal enrolment takes place during Orientation. You will be assigned to a course adviser who will be available during the enrolment session to assist with your selection of units. Dropping and adding of units will be fully explained during Orientation.
- **Class Format:** Lectures, plus tutorials/labs
- **Grading:**
 - 80- 100 High Distinction (HD)
 - 70-79 Distinction (D)
 - 60-69 Credit Pass (CR)
 - 50-59 Pass (P)
 - 45-49 Fail (N+)
 - 0-44 Fail (N)
- **Average Course Load per semester:** 24 points (4 units [courses])

Number of credits or units required for completion of first (or equivalent of Bachelor's) degree

This varies depending on the Degree, please see

<http://courses.handbooks.uwa.edu.au/courses?section=finder&finder=12,25&title=Bachelor's+Degrees>

Is pre-registration available to exchange students? If not when does registration take place?

No – however students can obtain an Approved Study list prior to their arrival which expedites the enrolment process. (See above Unit Registration Procedure)

Are exchange students guaranteed placement in courses nominated?

(See above Unit Registration Procedure)

Language of instruction

The language of instruction is English.

Are there any special language courses for exchange students?

Yes. UWA offers two English language credit bearing units – English Language and Academic Communication (HUMA 1901 and HUMA1902), which will focus on English language and academic communication skills for tertiary study. These units have been designed to meet the immediate needs of Study Abroad and Exchange students entering the UWA for linguistic and cultural immersion. The units offer eligible students guided English language development within their program of study. Each unit has a value of one quarter (6 points) of a normal semester load (24points). The units may be studied concurrently, as independent units or as sequential units.

Entry points are:

- IELTS 6.0 (no band score below 6.0)
- Internet-based TOEFL 77
- Computer-based TOEFL 210
- Paper-based TOEFL 540
- Cambridge Certificate in Advanced English with C grade
- UWA Bridging Course: C+ grade

Other not for credit English courses are available, please refer to the Centre for English Language Teaching. These courses are not covered within the terms of the Agreement and will incur tuition fees. For further information

http://www.celt.uwa.edu.au/welcome/about_celt

The Centre offers a variety of courses including General English, Academic English, and Examination Preparation (for TOEFL, IELTS, Cambridge, TOEIC).



Exchange-related information

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| Level |
| Undergraduate & Postgraduate (depending on terms of the agreement) |
| Duration of Exchange |
| Minimum: 1 Semester or trimester Maximum: 2 Semesters or 3 trimesters |
| Restricted programs or courses (not open to exchange students) |
| This depends on terms of the agreement. If the Agreement is Faculty-based, students may only be exchanged within the relevant faculties as specified within the terms of the Agreement. If the Agreement is a University to University Agreement, students may be exchanged within all faculties. Students may apply for any unit which is part of a standard course of study except for courses within the Faculty of Medicine and Dentistry. Other courses may be restricted and some units may also be quota restricted. |
| Are there specific admission requirements for students? |
| Yes: Undergraduate Students: One year of tertiary study at a recognised institution at the time of application, with an overall weighted average equivalent to 65% on the UWA Grading Scale. Agreed equivalent is outlined within the Terms of the Agreement. Postgraduate students: You must have completed a first degree in order to take classes at a postgraduate level. Units taken within the MBA program require the completion of a Bachelors degree and 2 years minimum Management experience (or equivalent work experience). All students must satisfy UWA's standard English language competency requirements. See below. |
| Services available to exchange students |
| Exchange students have access to same services and facilities as full-degree students. Please see Campus Facilities: Student Services http://www.studentservices.uwa.edu.au/ About UWA http://www.uwa.edu.au UWA Sports http://www.sport.uwa.edu.au/ Guild http://www.guild.uwa.edu.au/ |
| Application deadlines |
| Nominations should be made by 1 April for study commencing in Semester 2 (July - November) and 30 November for study commencing in Semester 1 (February - June). Supporting documents for applications should be received by 1 May for Semester 2 and 31 December for Semester 1, however late applications will be considered if there is enough processing time available. |
| Are application materials available online? |
| Exchange partners are required to nominate to UWA first, and then students will receive an email with password and instructions for completing the online application Nominations should be made by 1 April for study commencing in Semester 2 (July - November) and 30 November for study commencing in Semester 1 (February - June). To nominate a student, please email the following details:- <ul style="list-style-type: none">• First Name and Middle Name (As shown on passport)• Surname• Gender• Date of Birth• Level of Study (1st year, 2nd year etc)• Duration (1 or 2 semesters, or other for graduate research, MBA etc)• Student email address• Exchange / Study Abroad• Citizenship |



| Level of English proficiency requirement |
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| <ul style="list-style-type: none">• TOEFL with an Essay Rating/TWE of 4.5 and either 230 (Computer-based) or 570 (Paper-based) score, TOEFL Internet-based requires a score of 90 with a minimum score of 22 in the Writing section and no less than 20 in the other sections.• IELTS: overall score of 6.5 with no individual component less than 6.0• For all other qualifications, including acceptable qualifications for Swedish, Danish, Finnish, Dutch, Norwegian and German students please refer to http://www.studyat.uwa.edu.au/undergraduate/admission/english• Please note that some faculties may request higher scores. <p>Other English language qualifications not listed above will be assessed on an individual basis. See also above Special English Language courses for linguistic and cultural immersion students.</p> <p>English Language Bridging courses English Language Bridging courses (fee-paying) are available (see http://www.celt.uwa.edu.au/courses/pathways). Provided that students meet the academic requirements for entry, students applying for entry as Study Abroad or Exchange will be issued with a Letter of Offer conditional upon the results of the English Language Bridging course. The HUMA courses mentioned above are also offered.</p> |
| Supporting documents required to be submitted with exchange application |
| <p>Most recent Academic transcript Printed online application with Declaration signed and dated. Evidence of English Language Competency (if applicable)</p> <p>In some cases, if the GPA falls marginally below the minimum required, we will also request:- 2 x academic references 1 x statement of motivation 1 x letter of support from home university / international office</p> |

Arrival / Orientation program

| Recommended arrival dates |
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| Your students should arrive a day or two before Orientation if housing has already been pre-arranged. Students who have not secured any housing are recommended to arrive at least two weeks prior to the commencement of classes. |
| Is airport pick-up service available? |
| A 24 hour airport pick-up service is available free of charge if you have applied for permanent or temporary housing in one of the University Residential Colleges, or if your final destination on arrival is within the university precinct (Nedlands, Crawley, Subiaco, Shenton Park or the Perth CBD). |
| Is orientation program available? |
| Yes |
| If yes, when will it be held? |
| Orientation program for Semester 1, 2013 – will begin on Monday 11 February 2013 Orientation program for Semester 2, 2013 – will begin on Monday 15 July 2013 Orientation program for Semester 1, 2014 – will begin on Monday 10 February 2013 |
| Cost of orientation program (if any) |
| Not Applicable, however optional excursions will incur a small fee. |

Accommodation

| Is university-administered accommodation available to exchange students? |
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| Yes. Please go to http://www.studyat.uwa.edu.au/data/assets/pdf_file/0010/1750906/Residential-College-Application.pdf for links to Residential Colleges |



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| Is accommodation guaranteed for exchange students? Please include any conditions for guarantee. |
| No |
| If university accommodation is available, do students send accommodation applications to your office and where to obtain the application materials apply through the exchange office? |
| Accommodation applications can be downloaded from the residential college websites. Students usually send their housing applications directly to the residential college; however, if they are included with the exchange application, we will forward it to the college requested. Housing is competitive and it is recommended that applications for housing are submitted as early as possible – your students do not need to wait until they receive an Offer from the Study Abroad Office. |
| Will accommodation material be provided by the Exchange Office? |
| Yes |
| If students are required to submit accommodation applications to a separate office, please advise the application procedures. |
| Please go to http://www.housing.uwa.edu.au/on-campus for links to Residential Colleges as application process may vary. |
| Is accommodation available over semester breaks? If yes, any additional charges? |
| Please go to http://www.housing.uwa.edu.au/on-campus for links to Residential Colleges as it may vary with each Residential College. |
| If university-administered accommodation is not available, will there be any assistance in finding private housing? |
| Students will be directed to the Housing Service of Student Services. The Housing Service offers a free and confidential accommodation advisory support service to enrolled students. Housing Officers do not arrange accommodation students but can only provide advice and information and manage the Housing Database, which is a self serve facility allowing enrolled students to view property listings and make their selections accordingly. A number of properties (either on a vacant or share basis) and rooms available for rent in homes in surrounding areas are listed in the Housing Database. Students may then access the information and contact owners or lessees directly to arrange a viewing. http://www.housing.uwa.edu.au/off-campus |

Visa requirements

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| Are exchange students required to obtain a student visa? |
| Yes. Some students from eligible countries may be able to apply for a Working Holiday Visa (WHV). See below. |
| Are exchange students allowed to work? |
| Students can work up to 40 hours per fortnight during semester and unlimited hours during university holidays. |
| Is a special visa required for work? |
| No, the Student Visa includes the right to work. |
| Working Holiday Visa (WHV) |
| Instead of a Student Visa, students may be eligible to apply for a Working Holiday Visa (WHV) Please see the following website for the different categories and conditions of a WHV: http://www.immi.gov.au/visitors/working-holiday/visa-options.htm |



if students come to UWA on a WHV they should be aware of the following -

- Students are not entitled to Overseas Student Health Cover (OSHC) but must accept the responsibility to arrange their own health insurance and acknowledge that they must cover their own expenses while in Australia
- Students will not be covered by the Education for Overseas Students (ESOS) Act which protects the interests of overseas students studying in Australia. Further information about how ESOS protects overseas students is available at: <http://www.international.uwa.edu.au/studentnet/esos>

Medical Insurance

Are exchange students required to purchase a compulsory plan? If yes, please provide details:

Yes.

Overseas Student Health Cover is an Australian Student Visa requirement.

Costs are (2012 premium)

AUD\$435 - \$471 for 1 year

AUD\$218 for 6 months

More information can be found at www.oshcworldcare.com.au

Students from Sweden (covered by CSN) and Norway do not have to purchase the additional insurance. New-Zealand and Australian citizens will be eligible for Medicare and do not require OSHC.

Are exchange students able to apply for an insurance waiver if they have their own insurance coverage?

No. OSHC is an Australian Government requirement.

Estimated expenses per semester/term (in local currency)

University-administered accommodation

Please go to <http://www.studyat.uwa.edu.au/unilife/costs>

Private accommodation

Please go to <http://www.studyat.uwa.edu.au/unilife/costs>

There are establishment costs of two weeks rent in advance, four weeks rent as bond, a letting fee and connection fees for electricity, gas and telephone. Most rental leases will require a commitment of at least 26 weeks (6 months).

Food/Meals

Local Transportation

Academic expenses (e.g. books, fieldtrips, etc.)

Personal expenses

Please see - <http://www.studyat.uwa.edu.au/unilife/costs>

Any fees other than tuition (e.g. student services)

Compulsory UWA Students Services & Amenities Fee (SSAF):

http://www.studentadmin.uwa.edu.au/welcome/fees/student_services_and_amenities_fee

*Exchange students are exempt from paying the SSAF however, the fee will extend to the Study Abroad students.