145 Anam-Ro, Seongbuk-Gu, Seoul 02841 Korea

Tel: +82 2 3290 2965-6 Fax: +82 2 921 4036

Email: studyabroad@korea.ac.kr



# **KU Factsheets for Spring Semester 2016**

General Information	
Address	Office of International Affairs Korea University Dongwon Global Leadership Hall 145 Anam-Ro, Seongbuk-gu, Seoul 02841 Korea
Telephone& Fax	Tel: +82 2 3290 5151-3 Fax: +82 2 921 4036

	Relevant Websites
Korea University	http://www.korea.edu
Information for incoming students	http://oia.korea.ac.kr

Outbound Exchange& VisitingStudents & Incoming Students' Admission		
Director	Mr. Ilhoon Lee	E-mail: hoon0330@korea.ac.kr Tel : +82 2 3290 2950
Coordinator for: North & South America	Ms. Jennifer Kim	E-mail: jenni_kim@korea.ac.kr Tel : +82 2 3290 2962
Coordinator for: Europe	Ms. Hyunjoo Cho	E-mail: joojoo@korea.ac.kr Tel : +82 2 3290 2961
Coordinator for: China	Ms. Myung-Hwa Jeon(田明花)	E-mail: mhjeon77@korea.ac.kr Tel : +82 2 3290 2958
Coordinator for: Asia & Oceania	Ms. Iris Jiyun Lee (李知娟)	E-mail: irises@korea.ac.kr Tel : +82 2 3290 2954
International Communication & Protocol	Mr. D'Arcy Drachenberg	E-mail: drachenberg@korea.ac.kr Tel : +82 2 3290 2951

Inbound Exchange& Visiting Students		
Incoming Students Advisor	Mr. Donghoon Park	E-mail: donghoon@korea.ac.kr Tel : +82 2 3290 5154
<b>Incoming Students Manager</b>	Ms. Juyeon Ha	E-mail: elijerose@korea.ac.kr Tel : +82 2 3290 5151-3

International Summer Campus (ISC)		
ISC Manager	Mr. Jeff Jang	E-mail: muscle73@korea.ac.kr Tel : +82 3290 1154
ISC Manager	Mr. Hyo Jae Lee	E-mail: my2mell@korea.ac.kr Tel : +82 3290 1598
ISC Manager (pre-college)	Ms. Hyejin Kim	E-mail: jin12@korea.ac.kr Tel : +82 3290 1156

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	Deadlines
SEP/VSP application deadlines	Semester 1 (Spring) : November 15
	Semester 2 (Fall) : May 15
Nomina	tion & Application Procedures
Entry requirements	• A minimum GPA of 2.5 on a 4.0 scale
•	Must be a currently enrolled student
	• Must have completed a minimum of 2 semesters at home
	institution before the official nomination to KU
	• Fluency in either Korean or English language
Nomination procedure for	1. Before the official nomination, exchange coordinators MUST
Student Exchange Program (SEP)	consult with the KU exchange program manager for your
	region concerning the number of Student Exchange Program
	(SEP) nominees.
	2. Once the number of nominees has been confirmed, you may fill in the KU NOMINATION SHEET and return it to the
	relevant regional manager. You will then receive a
	confirmation email with updated KU information sheet as well
	as a link to KU's new online application.
	3. Students must submit the online application by the deadline
	indicated.
	4. Once the student's application is approved, the 'Admission
	Package' will be sent to the exchange coordinator of the
	student's home university, not to the individual student, and it will include:
	<ul> <li>Letter of admission that includes further information</li> </ul>
	regarding:
	- D-2 Student visa
	- Accommodation
	- Course registration
	- International students' orientation
	- Private health insurance
	Certificate of acceptance (for visa issuance)
	5. Students can submit a copy of Private Health/Insurance and
	<u>Certificate of Health</u> at the time of online application submission or after they have been admitted.
	6. Exchange coordinators at partner universities are
	responsible for making sure all students have international
	private health insurance that will be valid during their study
	period at KU. Those who do not submit the copy of private
	health insurance will NOT be allowed to register for any
	courses. The deadline for submitting the insurance copy is
	4 weeks before student arrives at KU for the international
	<ul><li>students' orientation.</li><li>7. Only when KU receives the copy of the private health</li></ul>
	insurance, the students will fully be admitted to KU.
	NOTE: We request that home institutions send confirmation to
	us upon receipt of the admission package.

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### Application procedure for Visiting Student Program (VSP)

- 1. Visiting Student Program (VSP) applicants must submit the online application. (\*Academic reference letter accepted by post or direct email from the referee only)
- 2. There is a non-refundable USD50 or KRW50,000 application fee which has to be wire-transferred to KU's account. The account details are as follows:

Name of Bank: Hana Bank, Godae Branch (Swift Code: HNBNKRSE)

Address: Anam-Dong, Seongbuk-Gu, Seoul, Korea 136-075

Account Number: 391-904466-73037

Account Holder: Centre for International Students & Scholars

Sender: Student's full name

- 3. Once the online application has been submitted, the internal procedure for approval of the applications by the KU International Committee will commence, and this may take up to one month.
- 4. When your application has been accepted, KU will send you a copy of the letter of admission, KU fact sheets and a tuition invoice by email.
- 5. When your tuition payment has been completed, your admission package will then be sent directly to you. The admission package will include:
  - Letter of admission that includes further information regarding:
    - D-2 Student visa
    - Accommodation
    - Course registration
    - International students' orientation
    - Private health insurance
  - Certificate of acceptance (for visa issuance)
- 6. Once you are admitted, you must send the **copy of your** private health insurance and the certificate of health <u>by</u> email to studyabroad@korea.ac.kr. Those who failed to provide the copy proof of insurance will NOT be allowed to register for courses at KU.

# Required documents for online application

\*All supporting documents MUST be prepared to upload the online application in English or with English translation prior to applying for online application.

- Statement of purpose and goals (what you hope to achieve)
- One official academic transcript
- One passport-sized photograph
- Clear copy of a valid passport (under 50kb)
- Certificate of Health
- Copy of proof of private health insurance (must be valid throughout your study abroad period)

\*Deadline for Spring semester: January 31, 2016

- One letter of academic reference (*VSP only*)
  - Must be sent directly to the Office of International Affairs by the relevant referee via email (kuoia@korea.ac.kr)
- Application Fee of non-refundable USD50 (VSP only)

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Incoming information materials	http://oia.korea.ac.kr > Exchange/Visiting > Board > Notice
download	
Online application	For Exchange Students
	http://oia.korea.ac.kr > Exchange/Visiting > Application Guide
	> Exchange Students
	For Visiting Students
	http://oia.korea.ac.kr > Exchange/Visiting > Application Guide
	> Visiting Students

Arrival Guide	
International students' handbook	http://oia.korea.ac.kr > Exchange/Visiting > Board > Notice
International students' orientation	Orientation is <u>MANDATORY</u> for all SEP & VSP students Fall semester: February 22-24, 2016
Recommended arrival week	Spring semester: last week of February Autumn semester: last week of August
Accommodation moving-in dates Accommodation moving-out dates Accommodation payment due date	February 20, 2016 June 17, 2016 January 29, 2016
Relevant website	https://reslife.korea.ac.kr:5008/v1/src/main/page.php?code=intro
	Students must apply for the on campus accommodation and upload the receipt of the deposit to complete the application. Moreover, it is essential that all the students to upload the TB test result (either chest x-ray or skin test is acceptable) after the accommodation result is announced.  * ONLY the result of TB Skin Test or chest X-ray which is placed and read after January 1, 2016 will be accepted.  We recommend students to do the TB test after the result for the oncampus accommodation is announced, and then submit it to both accommodation website and to the

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	two hours from 8am until 10pm during the two days. Students
	may have to wait at the airport until other incoming students arrive.
	The approximate travelling time from the airport to halls is
	normally 1.5 to 2 hours.
What if I do not apply or miss the	If students do not apply or miss the deadline for the airport pick-up,
application deadline for the airport pick-	they will need to find their own transportation to Korea University.
up?	Useful website:
	http://www.airport.kr/eng/airport/
	http://www.airhelp.co.kr
	<u>http://oia.korea.ac.kr</u> > Introduction
	> Visit KU
	> Transportation
	_

	Academic Offerings
Course registration	Once students are admitted to KU, the incoming advisors will contact students by email about the guidelines for the online course registration process.
	* Online Preferred Course List Submission: end of January (TBC)  → allows students to expedite course registration before the official registration period begins
	*Online Course Registration: 1 February (Mon) - 5 February (Fri), 2016
	**More detailed information will be sent to students in January via email with complete guidelines and student MUST read the guideline very carefully.
IMPORTANT NOTICE	We are experiencing a high demand for some areas of the courses, especially in business and management. This means students must be aware that it may be very difficult to register for business and management courses and that there will be no guarantee for their preferred choices.
	*If one must take certain courses for graduation purposes, such case must be discussed with the relevant KU's regional manager by exchange coordinators at partner institution
	BEFORE the official nomination is made.
Non- available subjects to students	Medicine, Nursing, Pharmacy, Law, Information Security and ALL graduate programs at the business school
List of courses taught in Korean and English	http://sugang.korea.ac.kr > Click on English on the top left > Major or General (electives) subject > Select the appropriate Year, Term, and Department > Click on the course no. for more detailed course information.
	*Courses conducted in English will indicate in brackets, English.  *Please move the scroll bar so that you can see what courses are open to students. Courses marked under 'X' are open to exchange students.

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Scheduled updates of the English course	Undergraduates: Beginning of January for Semester 1 (Spring)
list	Beginning of July for Semester 2 (Fall)
	Postgraduates: Beginning of February for Semester 1 (Spring)
	Beginning of August for Semester 2 (Fall)
How do I know what courses will	Please refer to the courses list from the previous year. For example,
be offered before?	if you are coming in autumn or spring 2016, then you may refer to
	the list offered in autumn or spring 2015. There may be little changes between the years but the list is likely to remain similar.
	changes between the years but the list is likely to remain similar.
	*The list offered in Fall and Spring may differ so please make sure
	you check the relevant semester of your choice.
Can students choose courses	Yes, students coming to KU through the university-wide agreement
offered in different majors/departments?	can choose courses offered in different majors as long as there is no
	overlaps of the class time and they satisfy the required pre- requisites.
	Student Services
Free airport pick-up*	KUBA (Korea University Buddy Assistance)*
International orientation	Free Korean language classes during the semester breaks
Course registration	<ul> <li>Sports Day</li> </ul>
Student/bank card	General counseling
	Seoul city tour
	Academic Workload
Course load	Major related course: 3 credits
	Elective: 2 credits
	(1 credit = 1 teaching hour)
	1 semester: 16 weeks
Undergraduates	Min. 12 and max. 18 credits per semester for Undergraduates.
	Please note: Undergraduate students who have earned more than 12
	credits during the first semester with a minimum GPA of 4.0 are
	eligible for a [Merit scholarship] for the second semester.
	Please note: Undergraduate students are NOT allowed to take
	postgraduate courses.
Postgraduates	Min. 6 and max.12 credits per semester

Language of Instruction & Language Courses	
Language of instruction	Approximately 40% of courses are conducted in English and 60%
	in Korean.
Korean language courses	Credit-bearing Korean language courses are offered during the
	regular semesters. There are 6 different levels from beginner to
	advanced.
	For those who wish to take Korean language classes, no prior
	knowledge of the Korean language is required but the placement
	test is mandatory. It will be held on the first day of the class.
	Free Korean language classes (4 weeks) are offered to students
	who completed a regular semester at KU during the
	winter/summer break.

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Accommodation	
On-campus accommodation →CJ International House →Anam Global House	On-campus accommodation is available but limited. Students are advised to apply as soon as the online application is open as rooms are allocated on first come first serve basis. The residence office will contact the students via email for full payment.  Most of the rooms are shared room. All on-campus accommodation is located within 20 minutes of walking distance from the main campus.  Notice: Those who are planning to stay for 2 semesters at KU, please remind that newly enrolled students will take the first
Off-campus accommodation	priority for the on-campus accommodation for the continuing semester.  There is a wide range of off-campus housing available near the campus within 5-10 minutes' walking distance. Most of the rooms are small but en-suite so many students prefer to stay off-campus. The list of off-campus accommodations will be printed in the student handbook and the incoming advisors will provide information and assistance where needed. If you have any queries about the off-campus housing options, please send an email to studyabroad@korea.ac.kr
Applying for on-campus accommodation	Online Application submission: Early December - January, 2016 (TBC) Once students are admitted, they will have received the KU admission letter with individual KU ID number which will be needed to make the online housing application. Application result: January 22, 2016 (TBC) To apply for housing, please visit the direct link <a href="http://reslife.korea.ac.kr">http://reslife.korea.ac.kr</a>
	Important Notice: Students who plan to apply for the on-campus must upload the result of the TB test (either chest x-ray or skin test is acceptable) after the accommodation result is announced.  * ONLY the result of TB Skin Test or chest X-ray which is placed and read after January 1, 2016 will be accepted.
What if I was not given a room or failed to apply for on-campus accommodation?	For those who have not found on-campus accommodation, the Center for International Students and Scholars will provide information and assistance in finding off-campus residence nearby the campus at reasonable rates.  Off-campus accommodation information can be found on from <a href="http://oia.korea.ac.kr">http://oia.korea.ac.kr</a> Campus Life > Housing
Semester breaks	Accommodation is available during the breaks between the semesters. If you wish to stay on during the break, you will be required to fill in the application form for extension in advance.

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Estimated Living Expenses in Seoul	
On-campus accommodation	CJ I-House: KRW 1,600,000 per semester (4 months)
	Anam Global House: KRW 1,600,000 per semester (4 months)
	https://reslife.korea.ac.kr:5008/v1/src/main/page.php?code=rate
Private accommodation	Approx. KRW 300,000 ~ 500,000 per month
Food/meals	Approx. KRW 400,000 per month
Local transportation	Approx. KRW 60,000 per month
Academic expenses	Approx. KRW 150,000 per semester (mainly textbooks)
Personal expenses	Approx. KRW 250,000 per month but may vary

	Insurance
Private health insurance	All incoming students coming to study at KU MUST provide a copy of their private health insurance that is valid from the moment they leave their home country until they return home from Korea. Those who fail to provide the copy of their health insurance that is valid in Korea will NOT be allowed to enroll at KU even if they have been admitted to KU.  Deadline: Autumn semester: July 31, 2015  Spring semester: January 31, 2016  *Students of Korean nationals can submit a copy of Korean National Health Insurance.
	Visa Requirements
Student visa	All international incoming students coming to study at KU must apply for a D-2 student visa. When you receive the admission package, the CoA (Certificate of Admission) will be included together with the Letter of Admission. You can apply for the student visa at the Korean Embassy or a Korean consulates in your home country (or for those who have Chinese nationality in the country where their home institution is located) by submitting the CoA. For information about any immigration issues, please go to <a href="http://oia.korea.ac.kr">http://oia.korea.ac.kr</a> > Campus Life > Immigration Issues  There are two types of newly required documents required by the Korean embassy to submit when applying for D-2 visa and they are:  • Korea University business registration certificate (Must be no more than 3 months old)  • A copy of agreement with partner university (Please ask your home institution's exchange coordinator for the two types of documents.)
	**Students of Chinese nationals who are studying outside of China MUST apply for the student visa in the country where the home university is located.

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Working in Korea	The revised part-time job permission for foreign students holding
	D-2 visa was enacted on March 1, 2003. The Ministry of Justice is
	implementing a more flexible program in order to meet foreign
	students' expectations. A D-2 holding foreign student may apply for
	an exception to their visa.
	*All jobs that students find must be provided by an official
	employer.
Number of hours allowed to work	Undergraduates: maximum 20 hours per week
	Graduates: maximum 40 hours per week
Mandatory job reporting	Those who have jobs with an official employer must report to the
	immigration office. Please visit <a href="http://www.hikorea.go.kr">http://www.hikorea.go.kr</a> >
	E application > File an application

Scholarships		
Global KU Scholarship	Students may choose to apply for either an Admission or Travel Scholarship.  Admission/Travel Scholarship: up to KRW3,000,000 for the first semester(4 months)  *Merit Scholarship: awarded on the basis of academic merit from the first semester, KRW300,000 per month for the second semester(4 months), applicable to undergraduate SEP & VSP students participating in one-year program only.	
	For detailed information, please check the website on <a href="http://oia.korea.ac.kr">http://oia.korea.ac.kr</a> > Exchange/Visiting > Student Support > Scholarship	
Deadline	January 30, 2016	
Result	Scholarship results will be announced by the Center for International Students and Scholars in early April. The Awards Committee considers several factors when making its decision, including not only academic factors, but also geographic and strategic factors. All decisions are final and cannot be overturned.	
Universitas 21 (U21) & Association Of Pacific Rim Universities (APRU) partnership scholarships	To celebrate the entry to U21 and APRU Universities membership and to promote active student mobility and cooperation, KU introduced partnership scholarships for every student from all member institutions of U21 and APRU.	
	For regular semesters, USD250* will be provided per semester for participants from Asian member institutions, and USD500 for those from non-Asian member institutions. For the KU International Summer Campus, USD200 for Asian member Institution participants and USD400 for non-Asian member Institution participants will be granted. Applicants may also apply for the Global KU Scholarships.  *USD 1 = KRW1,000	
Acad	Academic Transcript Issuance	
Autumn semester Spring semester	Mid January Mid July *We will only be sending 1 copy per student. Should students wish to apply for more copies, they can make the request online application.  http://oia.korea.ac.kr > Exchange/Visiting> Requests	

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2016 International Summer Campus (ISC)	
Duration (6 weeks)	June 27 - August 4
Application deadline (all students)	January 11 - May 20
Arrival date	June 25-26 (TBC)
Program start	June 27
Classes start	June 27
Exam week	3rd and last week of the program
Departure	August 6 - 7 (TBC)
Web address	http://isc.korea.ac.kr
ISC courses	http:/isc.korea.ac.kr > programs > courses
ISC faculty	About 60 faculty members from overseas institutions
Workload	4 classes a week, 100 minutes per class, total 48 class hours
Coordinator	Mr. Jeff Jang ( <u>isc@korea.ac.kr</u> )

2016 International Winter Campus	
Duration (6 weeks)	First session: December 28, 2015 - January 18, 2016
	Second session : January 21 - February 15
Application deadline (all students)	November 2 - December 4
Arrival date	December 26 -27 (TBC)
Program start	December 28
Classes start	December 28
Exam week	To be Announced
Departure	February 17-18 (TBC)
Web address	http://winter.korea.ac.kr
ISC courses	To be Announced
ISC faculty	To be Announced
Workload	5 classes a week, 150 minutes per class, total 45 class hours
	(3 credits)
Coordinator	Ms. Surin Kang (suringkang@korea.ac.kr)

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2016 Academic Calendar		
Month	Date	Events
February	23-25	Orientation for International Students (Mandatory)
7s. 67 1	1	Independence Declaration Day (National Holiday)
March	2	Spring Semester Begins (TBC)
April	8 <sup>th</sup> week of semester	Mid-term examination (TBC)
May	5	KU Foundation Day / Children's Day (National Holiday)
Wiay	14	Buddha's Birthday (National Holiday)
	6	Memorial Day (National Holiday)
June	16 <sup>th</sup> week of semester	Final examination (TBC)
gune	4 <sup>th</sup> week	Summer vacation begins (TBC)
	27	International Summer Campus Begins (TBC)
	1 <sup>st</sup> week	Course Registration Period (TBC)
	2 <sup>nd</sup> week	International Summer Campus ends (TBC)
	15	Liberation Day (National Holiday)
August	4 <sup>th</sup> weekend	Accommodation moving-in & free airport pick-up (Mandatory)
	24-26	International Students' Orientation (Mandatory)
	29	Fall semester begins(TBC)
Contombon	2 <sup>nd</sup> week	Course Add/Drop Period (TBC)
September	26-28	Harvest Festival (Chuseok, National Holiday)
	3	National Foundation Day (National Holiday)
October	9	Hangeul Proclamation Day (National Holiday)
October	8 <sup>th</sup> week of semester	Fall Semester Midterm Examination Period
December	16 <sup>th</sup> week of semester	Fall Semester Final Examination Period
	4 <sup>th</sup> week	Winter Vacation
	25	Christmas (National Holiday)
	28	International Winter Campus Begins