

Peter Lennie
Executive Director

18 January, 2019

Dear WUN Coordinators,

WUN Summer School 2019 on Energy Transitions

I write now with additional information about the Summer School for undergraduates that is being offered by the University of Alberta in partnership with WUN.

UAlberta is looking forward to hosting the first WUN summer school for undergraduate students. The program, to be held July 8-19, 2019, will provide a multi-disciplinary overview of issues related to world energy transitions and will address the following topics:

- Reducing environmental impact of traditional energy systems
- Development of future energy systems
- Land reclamation of diverse energy systems
- Economic, political and social implications of energy transition.

We have organized enrollment so as to make it as simple as possible for partners to engage and support their students: UAlberta will be the recipient of all (online) applications and will pass these to home universities for review/ranking and, if relevant, award of any institutional financial support (WUN will also be providing limited financial support to some students). UAlberta and WUN will not be involved in prioritizing applications.

A full description of the Summer School and an on-line application form are available [here](#). We will also provide your designated contact person (see below) with a printable poster that we hope you will use in publicizing the School.

Our goal is to have a diverse group of students from as many WUN member institutions as possible. UAlberta requires a minimum of 16 students to offer the program and has a maximum capacity of 30. There is no limit to the number of applications that can be submitted. If the program is oversubscribed we will ensure that available spaces are distributed as evenly as possible across the participating member universities.

We are relying on home universities for review and ranking of their students' applications. This review step is needed because a) if the Summer School is oversubscribed, we want to enroll the students that the home university considers will benefit most from it; b) WUN will be providing (modest) scholarship funds competitively, and we want to award these based on the advice we receive from an applicant's home university. WUN funds are very limited, and in most instances are likely to cover only a small fraction of the cost of attendance. We therefore very much hope that member universities will offer their own students significant scholarship support.

To ensure that applications are handled efficiently, I ask that each home university do the following as soon as possible:

- Designate and let me know about a contact person to be the liaison with UAlberta and the WUN secretariat in managing promotion and the review of its students' applications.

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- Provide me with an indication of the financial support your university is likely to be able to commit to supporting your students. This will help us estimate how WUN funds might most beneficially be deployed.

After applications are closed, UAlberta will provide the home university with application details for the relevant students. The home university will then provide a ranked list of students and, where relevant, recommendations about priorities for WUN scholarship support. When WUN scholarship support is recommended, the WUN secretariat will discuss potential awards with the home institution. After scholarship amounts (WUN, plus any institutional award) are agreed, UAlberta will notify students of the outcomes of their applications and provide details for program payment.

We propose the following timeline:

- April 8: Deadline for online applications.
- April 9: UAlberta sends applicant lists to home institutions.
- April 17: Institutions rank applications and provide any scholarship recommendations.
- April 23: Final program cohort selected and notified; students receiving full awards issued confirmation letter.
- May 3: Final date for students who are partially or fully self-funded to pay program fee and UAlberta to provide formal invitation letters.

Thank you for helping us promote this opportunity to your students. We are looking forward to welcoming them to Alberta and to sharing the expertise from UAlberta and others in energy research, the aspirations and development of future energy systems, and the challenges and opportunities for energy transitions globally.

All good wishes,

A handwritten signature in black ink, appearing to be 'Peter'.

cc: Academic Advisory Group