



## EXCHANGE & STUDY ABROAD APPLICATION INSTRUCTIONS

Semester 2, 2018

# The Australian National University (ANU) has a rich history of discovery and a culture of learning.

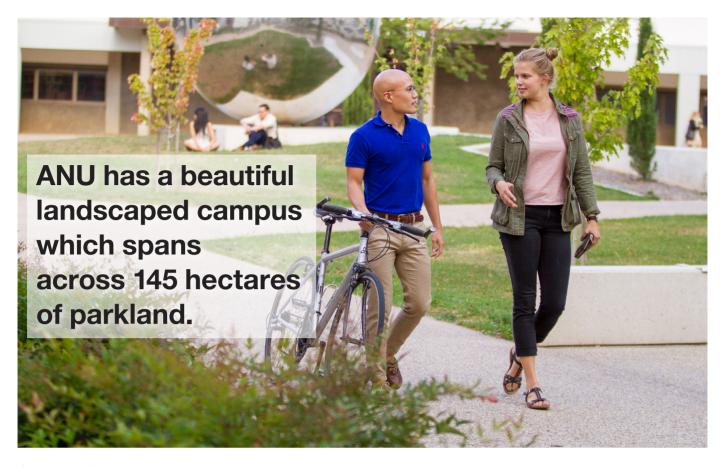
#### **Exchange Application Deadlines**

Semester 1	Closing 1 April 2018
Semester 2	Closing 1 November 2018
Orientation Week	One week before semester starts - compulsory meet and greet is the Sunday before O-Week
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Holidays	Winter holidays: late June to late July Summer holidays: late November to mid February

#### **Application Steps**

Step 1	Application Submission  a. Register Application b. Course Selection c. Submit Supporting Documents d. Submit Application
Step 2	Apply for Accommodation before 8 June 2018
Step 3	Accept Offer before 18 May 2018
Step 4	Receive CoE for visa application purposes
Step 5	Book travel and prepare for arrival





#### Step 1: a) Register Application

Due Date	1 April 2018
Application Link	anu.edu.au/study/apply
Fees	No application fee

#### **Step 1: b) Course Selections**

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Course Catalogue	http://programsandcourses. anu.edu.au/Search
Restricted Courses	Case-by-case. Certain restrictions apply. Study Abroad students must abide by their institution's agreement.
Full Course Load	24 ANU units per semester (usually 4 courses at 6 units each)

#### **Permission Codes:**

For most ANU courses, other than 1000 level courses, you will need permission from an ANU Course Convenor before you are able to enrol. Once you nominate your courses, we will seek a permission code from the academic colleges which will be provided on a case-by-case basis based on whether they deem you have met the pre-requisite requirements.

#### **Undergraduate Courses:**

UG students should be selecting 1000 – 3000 level courses only.

Some courses may be restricted to students undertaking particular ANU degrees or study options and are not available to other students.

1000 Level – usually does not require permission but should still be included in your application.

2000 & 3000 Level – for any course nominated at this level you will need to include a course outline, from your home institution, in your application showing that you have met the pre-requisite requirements. If applicable, reference the ANU pre-requisite courses and consider similar one that you have taken.

4000 Level – these courses are, typically, restricted to ANU Honours students only.

#### **Postgraduate Courses:**

6000 – 8000 Level – these courses are PG level and not available to student at a UG level.

If coming to ANU as a PG student, you will need to provide course outlines to meet all pre-requisite requirements for any courses at this level.

Some courses may be restricted to students undertaking particular ANU degrees or study options and are not available to other students.



#### **Step 1: c) Supporting Documents**

- 1. A clear colour scan of your passport.
- 2. A clear colour scan of your academic transcript from your home institution with a minimum of 1 year of study.
- 3. Proof of English language proficiency.
- 4. A clear scan of official course outlines for any courses selected with pre-requisite requirements

#### **Meeting English Requirements**

Link to English Language Policy

#### Step 1: d) Submit Application

Once your application has been assessed, you will receive an offer.

#### **Step 2: Apply for Accommodation**

Application Opening Date	1 April 2018
Application Closing Date	8 June 2018
Application Fee	\$0
Accommodation Portal	Link to accommodation portal
Accommodation guarantee	Yes, in university accommodation

#### **Accommodation Links & Numbers**

Catered Accommodation	
Bruce Hall	+61 2 6125 5233
Burgmann College	+61 2 6125 6100
John XXIII College	+61 2 6125 6900
Ursula Hall Main Wing	+61 2 6125 6200
Self-Catered Accommodation	
Burton and Garran Hall	+61 2 6184 0000
Fenner Hall	+61 2 6125 9000
Unilodge Canberra	+61 7 3233 3700

### Living Expenses and Financial Requirements

#### Estimated cost of living per month

Approximately AUD \$1600, for further information, see <a href="http://www.anu.edu.au/students/program-administration/costs-fees/cost-of-living">http://www.anu.edu.au/students/program-administration/costs-fees/cost-of-living</a>

#### Health insurance requirements

Overseas Student Health Cover (OSHC) is a compulsory requirement for obtaining an Australian student visa. As of 2017, the cost for one semester (6 months coverage) is \$330 and the cost for two semesters (14 months coverage) is \$717. For further information, see http://www.anu.edu.au/students/program-administration/costs-fees/overseas-student-health-cover-duration-costs



#### Step 3: Accepting your offer

Acceptance Deadline	18 May 2018
Acceptance Fee	Exchange:
	One Semester: \$330
	Two Semesters: \$717
	Study Abroad:
	Partner Rate: \$12,750
	Full Rate: \$20,160
Return Documents	inbound.global@anu.edu.au

#### **Completed Documents**

Pages 1-4 of the offer acceptance documents must be completed and returned. All fields must be completed and hand signed: no electronic signatures accepted.

Diplomatic Mission refers to where you will physically be when submitting your student visa application.

Credit acceptance question should be ignored as it is not applicable.

#### **Student Visa Application**

ANU Staff are limited in the information we can provide about visa applications due to law and legislation. Once you receive your CoE you should refer to the Australian Department of Home Affairs website for guidance (link in email)

#### **Step 4: Confirmation of Enrolment**

Once we receive your acceptance documents and your OSHC payment (if you have authorised ANU to create the policy on your behalf) we will create and issue you with a CoE. You will need this for your student visa application.

#### **Overseas Health Cover**

If the ANU is arranging your OSHC policy, it will be with Allianz Assistance. You will be able to access this policy approximately 3 business days after you receive your CoE.

Visia - www.allianzassistancehealth.com.au and follow the steps to register for online services. Your policy number will be your ANU ID followed by ANU; 1234567ANU.

#### **Step 5: Preparing for ANU**

Once you have completed all previous steps and have your student visa, it is time to start preparing for your arrival at ANU. Many students choose to travel prior to Orientation Week and this can be a great opportunity to experience some parts of Australia while you are here. From 6 weeks prior to your arrival ANU Global Programs will commence weekly count down emails designed to help you prepare emotionally, socially and physically for your arrival at ANU. Keep an eye out for these emails coming through and we look forward to seeing you soon.

#### APPLICATION CHECKLIST

Complete and Submit Application Form (refer to Step 1) - Due April 1
<ul> <li>Course selections for first semester of study; 6 nominated courses required</li> </ul>
<ul> <li>Clear, official copy of course outlines for any courses with pre- requisite requirements</li> </ul>
<ul> <li>Clear, colour copy of most recent (At least 12 months) transcript from home institution</li> </ul>
<ul> <li>Evidence of meeting English language requirements</li> </ul>
☐ Clear, colour copy of passport
Submit Accommodation Appllication (refer to Step 2) - Due June 8
Accept Offer of Admission to ANU (refer to Step 3) - Due May 18
☐ Arrange OSHC policy or
<ul> <li>Authorise ANU to create policy on my behalf and make payment</li> </ul>
□ Complete pages 1 – 4 of Acceptance Declaration
☐ Hand sign Acceptance Declaration
☐ Email completed documents to inbound.global@anu.edu.au
Receive CoE from ANU Global Programs (refer to Step 4) – issued by 8th June if offer accepted on time
Apply for appropriate visa using CoE
Make travel arrangements (refer to Step 5)

#### CONTACT US

#### **Inbound Contact**

**Inbound Coordinator** 

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#### Manager

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#### **Mailing Address**

#### **ANU Global Programs**

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