

1. General Information

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| University name | Utsunomiya University |
| Nation | Japan |
| Website | http://www.utsunomiya-u.ac.jp/en/index.php |
| Specific website for Exchange/Study Abroad | http://intl.utsunomiya-u.ac.jp/en/index.html https://www.facebook.com/CIEUtsunomiya |
| Postal address | 350 Mine-machi, Utsunomiya, Tochigi, 321-8505 JAPAN |
| Division in charge | International Student and Exchange Division |

2. Contact Information

| Name | Role | Contact details |
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| Yoshiko Abe (Ms.) | Division Manager | +81-28-649-8167 ryuugak1@miya.jm.utsunomiya-u.ac.jp |
| Chieko Tate (Ms.) | Exchange program coordinator (Inbound & outbound) | +81-28-649-8167 ctate@miya.jm.utsunomiya-u.ac.jp |

3. Program Information

| | Spring Semester 2017 | Fall Semester 2017 |
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| Application Deadlines | December 9, 2016 | June 9, 2017 |
| Orientation Session | TBA (around April 7, 2017) | TBA (around October 3, 2016) |
| Class Start Date | TBA (around April 7, 2017) | October 1, 2017 |
| Exam Period | TBA (around 1 st week of Aug.) | TBA (around 1st week of Feb.) |

4. How to Apply

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| Application procedure | Application forms and guideline will be sent to partner universities via email. Application materials must be submitted via mail(post) by partner universities, not by students. |
| Required documents | <ul style="list-style-type: none"> - Application for Admission (fixed form) - Photo Mount for Student Registration (fixed form) - recommendation letter from President of home university - academic transcript - certificate of enrolment - Medical Certificate (fixed form) - Application for Certificate of Eligibility (fixed form) - copy of passport - Affidavit of Sponsorship (fixed form) - bank certificate of applicant's sponsor - Application for Residence (fixed form) - copy of JLPT result (Essential to applicants for the Faculty/Graduate School of Engineering; To others, desirable to submit if you have) |
| Language requirements | <p>Applicants for the Faculty of Engineering MUST have passed Japanese Language Proficiency Test (JLPT) level3 or N3.</p> <p>For Applicants for the Graduate School of Engineering, it is highly desirable to have passed JLPT level3 or N3.</p> |

5. Course Selection

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| Course catalog | http://uupt.cc.utsunomiya-u.ac.jp/syllabus/index.jsp |
| Course restrictions | Some compulsory courses (for example, First Year Seminar, ESL, Basic Information Processing) may not be available to exchange students. Exchange students must enroll in at least 7 courses for 1 semester due to requirements of resident status as a student. |
| Japanese courses | We offer Japanese language courses divided into 3 levels (Beginner, Intermediate, and Advanced). - Intermediate Japanese Language Program for Short-term Stay This 6 to 12 months long program is offered for exchange students. It aims to enable students to improve their Japanese language skills as well as advancing their knowledge on Japanese society and culture. |

6. Insurance

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| Health Insurance | Exchange students are required to register for the “National Health Insurance (Kokumin Kenko Hoken)” after arriving in Utsunomiya. Estimated insurance fee: approximately 2,000 yen per month. |
| Personal Accident Insurance for students Pursuing Education and Research (PAS) | All the students of Utsunomiya University are required to purchase the insurance called “PAS.” PAS covers injuries in the event of unexpected accidents during lectures, research activities, school events and so forth. The insurance fee for a year is 1,340 yen. |

7. Visa Information

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| <p>Exchange students need to apply for a “student visa.”</p> <p>When applying for the visa, students need a “certificate of eligibility” issued by an immigration bureau in Japan. Documents necessary for obtaining this certificate are included in application documents so that we can apply for it on behalf of students.</p> <p>We send it to partners once it’s issued.</p> <p>For further information, please go to: http://www.mofa.go.jp/j_info/visit/visa/index.html</p> |
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8. Life in Utsunomiya

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| Accommodation | Dormitory for international students (“International House”) <ul style="list-style-type: none"> - Dormitory type: off-campus accommodation - Room type: single room - Deposit: 30,000 yen/year (non-refundable) - Monthly rent: 6,500 yen (not including utilities) - No Meal plan <p>Students have to submit “Application for Residence.” Refer Sec. No. 4.</p> |
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| Living expenses | <p>It all depends on the student's life style. The average monthly living expenses are as follows:</p> <ul style="list-style-type: none"> - Rent: 6,500 yen - Utilities (electricity, water, gas): 5,000 yen *dependent on individual - Internet: 3,000 yen - Food: 30,000 yen - Mobile phone: 4,000 yen - National Health insurance fee: 2,000 yen per a month |
| Local transportation | <p>Many students use their own bicycles to move around Utsunomiya City.</p> <p>Bus fare (from JR Utsunomiya Station to UU): 210 yen Train fare (from Utsunomiya to Tokyo): 1,940 yen Airport limousine fare (from Utsunomiya to Narita Airport): 4,000 yen</p> |

9. Other Useful Information

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| Arrival assistance | <p>Exchange students are required to come to JR Utsunomiya Station by themselves. A recommended way to Utsunomiya is taking the airport limousine from Narita or Haneda Airport.</p> <p>We offer free pick-up service at JR Utsunomiya Station. Students must book this service by sending a booking form via email.</p> |
| Tutor system | <p>All exchange students will have their own buddy called "tutor," who helps with doing homework, teaches Japanese and provides advice on daily life.</p> |
| Campus facilities | <ul style="list-style-type: none"> - University Library - Health Service Center - University Hall (Co-op store, cafeteria and so on) - Sports Facilities |