

**HOKKAIDO UNIVERSITY SHORT-TERM EXCHANGE PROGRAM
(HUSTEP)**

2021 Spring

Application Package Checklist

(Use this sheet as the cover page of the application)

APPLICATION DEADLINE: October 30, 2020

Date: _____ (eg. Oct. 1st, 2020)

Name of applicant: _____

(Family)

(Given)

(Middle)

Home University: _____

Application must be sent in a complete package containing all the following documents.

	Checklist	Check
1	Completed HUSTEP application form	
2	Certificate of Enrollment	
3	Recommendation letter from an academic supervisor	
4	Official transcript of academic record	
5	Certificate of Health	
6	3 photographs (40×30mm / 1.6×1.2inch) We use these photos for the Certificate of Eligibility and Student ID. * Picture should be easily identifiable. * Taken looking straight forward and face seen clearly * Photographed within six months before application * Clear front facing, no hat * Color photo, with plain white background Photos with dark or patterned backgrounds will NOT be accepted. *Headphones, wireless hands-free devices, or similar items are NOT acceptable in your photo.	
7	TOEFL/IELTS score record (non-native English speakers only)	
8	Photocopy of your passport (page which includes your personal details and photograph) Note: If you have not yet obtained your passport, please submit a photocopy by <u>December 18</u> at the latest.	

**This application package must be submitted to the office responsible for
student exchange at the applicant's home university.**

Application for JASSO Scholarship

Will you apply for the JASSO scholarship? ☐ Yes ☐ No

(If yes, please answer the following questions.)

1 Are you receiving any other scholarships?

☐ Yes (Name of the scholarship: _____)

(Amount of monthly stipend: _____ /per month or total amount: _____)

☐ No

2 Have you applied for any other scholarships?

☐ Yes (Name of the scholarship: _____)

(Amount of monthly stipend: _____ /per month or total amount: _____)

☐ No

***Please note that late or incomplete applications will not be accepted.**