

## KU Fact sheet for Spring Semester 2015

General Information	
Address	Office of International Affairs Korea University Dongwon Global Leadership Hall 145 Anam-Ro, Seongbuk-gu, Seoul, Korea 136-701
Telephone& Fax	Tel: (82 02) 3290 5151-3      Fax: (82 02) 921 4036

Relevant Websites	
Korea University	<a href="http://www.korea.edu">http://www.korea.edu</a>
Information for incoming students	<a href="http://oia.korea.ac.kr">http://oia.korea.ac.kr</a>

Outbound Exchange& VisitingStudents & Incoming Students' Admission		
<b>Coordinator for:</b> U.S. and Canada	Mr Albert Wonsuk Choi	E-mail: <a href="mailto:won7301@korea.ac.kr">won7301@korea.ac.kr</a> Tel : +82 2 3290 2962
<b>Coordinator for:</b> Europe	Ms JJ Park	E-mail: <a href="mailto:jypark1219@korea.ac.kr">jypark1219@korea.ac.kr</a> Tel : +82 2 3290 2963
<b>Coordinator for:</b> Oceania & Asia	Ms Hyunjoo Cho	E-mail: <a href="mailto:joojoo@korea.ac.kr">joojoo@korea.ac.kr</a> Tel : +82 2 3290 2961
<b>Coordinator for:</b> China	Ms Myung-Hua Jeon (田明花)	E-mail: <a href="mailto:mhjeon77@korea.ac.kr">mhjeon77@korea.ac.kr</a> Tel : +82 2 3290 2958
<b>Coordinator for:</b> Japan & South America	Ms Jiyun Lee (李知娟)	E-mail: <a href="mailto:irises@korea.ac.kr">irises@korea.ac.kr</a> Tel : +82 2 3290 2954

Inbound Exchange& Visiting Students		
<b>Incoming Students Advisor</b>	Mr Donghoon Park	E-mail: <a href="mailto:donghoon@korea.ac.kr">donghoon@korea.ac.kr</a> Tel : +82 2 3290 5154
<b>International One-stop Service Center</b>	Ms Juyeon Ha	E-mail: <a href="mailto:elijerose@korea.ac.kr">elijerose@korea.ac.kr</a> Tel : +82 2 3290 5151-3

International Summer Campus (ISC)		
<b>ISC Manager</b>	Mr Jeff Jang	E-mail: <a href="mailto:muscle73@korea.ac.kr">muscle73@korea.ac.kr</a> Tel : +82 3290 1154
<b>ISC Manager</b>	Mr Yuseong Kim	E-mail: <a href="mailto:meteor@korea.ac.kr">meteor@korea.ac.kr</a> Tel : +82 3290 1598
<b>ISC Manager (pre-college)</b>	Ms Wonmi Jang	E-mail: <a href="mailto:fly2mika@korea.ac.kr">fly2mika@korea.ac.kr</a> Tel : +82 3290 1156

Deadlines	
Application deadlines	Semester 1 (Spring) : <b>November 15</b> Semester 2 (Fall) : <b>May 15</b>

Nomination & Application procedures	
Entry requirements	<ul style="list-style-type: none"> <li>• A minimum GPA of 2.5 on a 4.0 scale</li> <li>• Must be a currently enrolled student</li> <li>• Must have completed a minimum of 2 semesters at home institution before the enrollment at KU</li> <li>• Fluency in either Korean or English language</li> </ul>
Nomination procedure for Student Exchange Program (SEP)	<ol style="list-style-type: none"> <li>1. Before the official nomination, exchange coordinators <b>MUST</b> consult with the KU exchange program manager for your region concerning the number of Student Exchange Program (SEP) nominees.</li> <li>2. Once the number of nominees has been confirmed, you may fill in the KU NOMINATION SHEET and return it to the relevant regional manager. You will then receive a confirmation email with updated KU information sheet as well as a link to KU's new online application.</li> <li>3. Students must submit the online application by the deadline indicated.</li> <li>4. Once the student's application is approved, the 'Admission Package' will be sent to the exchange coordinator of the student's home university, not to the individual student, and it will include:             <ul style="list-style-type: none"> <li>● Letter of admission that includes further information regarding:                 <ul style="list-style-type: none"> <li>- D-2 Student visa</li> <li>- Accommodation</li> <li>- Course registration</li> <li>- International students' orientation</li> <li>- Private health insurance</li> </ul> </li> <li>● Certificate of acceptance (for visa issuance)</li> </ul> </li> <li>5. Students can submit a copy of <b><u>Private Health Insurance and Certificate of Health</u></b> at the time of online application submission. If they need more time, they can also submit them within 4 weeks of receiving the admission package.</li> <li>6. <b><u>Exchange coordinators at partner universities are responsible</u></b> for making sure all students have international private health insurance that will be valid during their exchange period at KU. <b>Those who do not submit the copy of private health insurance will NOT be allowed to enroll at KU even if they have submitted the offer acceptance form.</b></li> <li>7. Only when KU receives the copy of the private health insurance, the students will fully be admitted to KU.</li> </ol> <p><b>NOTE: We request that home institutions send confirmation to us upon receipt of the admission package.</b></p>
Application procedure for Visiting Student Program (VSP)	<ol style="list-style-type: none"> <li>1. Visiting Student Program (VSP) applicants must submit the online application. (*Academic reference letter accepted by</li> </ol>

	<p>email only)</p> <p>2. There is a non-refundable USD50 or KRW50,000 application fee which has to be wire-transferred to KU's account. The account details are as follows:  <b>Name of Bank: Hana Bank , Godae Branch</b>  <b>(Swift Code: HNBKRSSE)</b>  <b>Address: Anam-Dong, Seongbuk-Gu, Seoul, Korea 136-075</b>  <b>Account Number: 391-904466-73037</b>  <b>Account Holder: Centre for International Students &amp; Scholars</b>  <b>Sender: Student's full name</b></p> <p>3. Once the online application has been submitted, the internal procedure for approval of the applications by the KU International Committee will commence, and this may take up to one month.</p> <p>4. When your application has been accepted, KU will send you a copy of the letter of admission, KU fact sheets and a tuition invoice by email.</p> <p>5. When your tuition payment has been completed, your admission package will then be sent directly to you. The admission package will include:</p> <ul style="list-style-type: none"> <li>● Letter of admission that includes further information regarding:                         <ul style="list-style-type: none"> <li>- D-2 Student visa</li> <li>- Accommodation</li> <li>- Course registration</li> <li>- International students' orientation</li> <li>- Private health insurance</li> </ul> </li> <li>● Certificate of acceptance (for visa issuance)</li> </ul> <p>Please return the <b>copy of your private health insurance and the certificate of health</b> <u>by email to <a href="mailto:studyabroad@korea.ac.kr">studyabroad@korea.ac.kr</a></u>.  <b>Those who failed to provide the copy proof of insurance will NOT be allowed to enroll at KU, even if they have submitted the offer acceptance form.</b></p>
<p><b>Required documents for online application</b>  <b>*All supporting documents MUST be prepared to upload the online application in English or with English translation prior to applying for online application.</b></p>	<ul style="list-style-type: none"> <li>● Statement of purpose and goals (what you hope to achieve)</li> <li>● One official academic transcript</li> <li>● One passport-sized photograph</li> <li>● Clear copy of a valid passport (under 50kb)</li> <li>● Certificate of Health</li> <li>● Copy of proof of private health insurance (must be valid throughout your study abroad period) – this can be submitted after the student is admitted to KU</li> <li>● One letter of academic reference (VSP only)                         <ul style="list-style-type: none"> <li>- Must be sent directly to the Office of International Affairs by the relevant referee via email (<a href="mailto:kuoia@korea.ac.kr">kuoia@korea.ac.kr</a>)</li> </ul> </li> <li>● Application Fee of non-refundable USD50 (VSP only)</li> </ul>
<p><b>Incoming information materials download</b></p>	<p><a href="http://oia.korea.ac.kr">http://oia.korea.ac.kr</a> &gt; Board &gt; Notice &gt; Downloads</p>

Online application	<a href="http://oia.korea.ac.kr">http://oia.korea.ac.kr</a> > Study at KU > Exchange/Visiting Program > How to Apply > Click on APPLY NOW
--------------------	---

Arrival Guide	
International students' handbook	<a href="http://oia.korea.ac.kr">http://oia.korea.ac.kr</a> > Board > Notice > Downloads > 2015 KU Student Handbook for Exchange/Visiting Students
International students' orientation	Orientation is <b>MANDATORY</b> for all SEP & VSP students Spring semester: February 23~25, 2015
Recommended arrival dates	Between the opening dates of the university halls and before the start of the international students' orientation : February for spring semester
Accommodation moving-in dates	21 February, 2015
Accommodation moving-out dates	21 June, 2015
Accommodation payment due date	11 February, 2015
Relevant website	<a href="https://reslife.korea.ac.kr:5008/v1/src/main/page.php?code=intro">https://reslife.korea.ac.kr:5008/v1/src/main/page.php?code=intro</a>
Airport pick-up service	<p>On 21~22 February, there will be a <b>FREE</b> meet-and-greet service for students who will be living in KU residence halls, and who are attending the international orientation program. If students wish to be met at <b>Incheon international airport</b> and taken to their hall of residence, they <b>MUST</b> submit the <b>ONLINE Airport pick-up service form</b> (<a href="http://oia.korea.ac.kr">http://oia.korea.ac.kr</a> -&gt; Board &gt; Request) by <b>no later than 15 February</b>.</p> <p><b>Please note</b> that the airport meeting service operates at <b>Incheon international airport only</b> and is available only for flights that arrive before <b>9pm</b>. The bus to Korea University will depart <b>every two hours</b> from <b>8am until 10pm</b> during the two days. Students may have to wait at the airport until other incoming students arrive. The approximate travelling time from the airport to halls is normally 1.5 to 2 hours.</p>
What if I do not apply or miss the application deadline for the airport pick-up?	<p>If students do not apply or miss the deadline for the airport pick-up, they will need to find their own transportation to Korea University.</p> <p>Useful website: <a href="http://www.airport.kr/eng/airport/">http://www.airport.kr/eng/airport/</a>  <a href="http://www.airhelp.co.kr">http://www.airhelp.co.kr</a>  <a href="http://oia.korea.ac.kr">http://oia.korea.ac.kr</a> &gt; Board &gt; Request</p>

Academic offerings	
Course registration	<p>Incoming advisors will contact students by email about the guidelines for the online course registration process.</p> <p>* Online Preferred Course List Submission: end of Jan (TBC)          → allows students to expedite course registration before the official registration period begins</p>

	<p>* Online Course Registration: 2 February (Mon) ~ 6 February (Fri), 2015</p> <p>**More detailed information will be sent to students in January via email with complete guidelines and student MUST read the guideline very carefully.</p>
<b>IMPORTANT NOTICE</b>	<p>We are experiencing a high demand for some areas of the courses, <b><u>especially in business and management</u></b>. This means students must be aware that it may be very difficult to register for business and management courses of their first choices and that there will be no guarantee for their preferred choices.</p> <p>*If one must take certain courses for graduation purposes, such case must <b><u>be discussed with the relevant KU's regional manager by exchange coordinators at partner institution BEFORE the official nomination is made.</u></b></p>
<b>Non- available subjects to students</b>	Medicine, Nursing, Law, Information Security and ALL graduate programs at the business school
<b>List of courses taught in Korean and English</b>	<p><a href="http://sug.nag.korea.ac.kr">http://sug.nag.korea.ac.kr</a> &gt; Click on <b>English</b> on the top left &gt; Major or General (electives) subject &gt; Select the appropriate Year, Term, and Department &gt; Click on the course no. for more detailed course information.</p> <p><b><u>*Courses conducted in English will indicate in brackets, <i>English</i>.</u></b></p> <p><b><u>* Please move the scroll bar so that you can see what courses are open to students. Courses marked under 'X' are open to exchange students.</u></b></p>
<b>Scheduled updates of the English course list</b>	<p>Undergraduates: Beginning of January for Semester 1 (Spring)          Beginning of July for Semester 2 (Fall)</p> <p>Postgraduates: Beginning of February for Semester 1 (Spring)          Beginning of August for Semester 2 (Fall)</p>
<b>How do I know what courses will be offered before?</b>	<p>Please refer to the courses list a year ago. For example, if you are coming in Spring 2015, then you may refer to the list offered in Spring 2014. There may be little changes between the years but the list is likely to remain similar.</p> <p><b><u>*The list offered in Fall and Spring may differ so please check carefully.</u></b></p>
<b>Can students choose courses offered in different majors?</b>	Yes, students coming to KU through the university-wide agreement can choose courses offered in different majors as long as there is no overlap of the class time.

Student services	
<ul style="list-style-type: none"> <li>● Free airport pick-up*</li> <li>● International orientation</li> <li>● Course registration</li> </ul>	<ul style="list-style-type: none"> <li>● KUBA (Korea University Buddy Assistance)*</li> <li>● Free Korean language classes during the semester breaks</li> <li>● Sports Day</li> </ul>

<ul style="list-style-type: none"> <li>● Student/bank card</li> <li>● General counseling</li> <li>● Seoul city tour</li> </ul>	
Workload	
Course load	Major related course: 3 credits Elective: 2 credits (1 credit = 1 teaching hour)
Undergraduates	<u>Min. 12 and max. 18 credits per semester.</u> Please note: Undergraduate students who have earned more than 12 credits during the first semester with a minimum GPA of 4.0 are eligible for a [ <i>Merit scholarship</i> ] for the second semester.  Please note: Undergraduate students are <u>NOT allowed</u> to take postgraduate courses.
Postgraduates	<u>Min. 6 and max. 12 credits per semester</u>

Language of instruction & Language courses	
Language of instruction	Approximately 40% of courses are conducted in English and 60% in Korean.
Korean language courses	Credit-bearing Korean language courses are offered during the regular semesters. There are 6 different levels from beginner to advanced. For those who wish to take Korean language classes, no prior knowledge of the Korean language is required but the placement test is mandatory. It will be held on the first day of the class. <b>Free Korean language classes (4 weeks) are offered to students who completed a regular semester at KU during the winter/summer break.</b>
Accommodation	
On-campus accommodation →CJ International House →Anam Global House	On-campus accommodation is available but limited. Students are <b>advised to apply as soon as the online application is open</b> as rooms are allocated on first come first serve basis. Room assignments will be made once students transfer the deposit of KRW200,000 The residence office will contact the students via email for full payment. Most of the rooms are shared room. All on-campus accommodation is located within about 20 minutes of walking distance from the main campus.
Off-campus accommodation	There is a wide range of off-campus housing available near the campus, reachable by 5-10 minutes' walk. Most of the rooms are small but en-suite so many students prefer to stay off-campus. The list of off-campus accommodations will be printed in the student handbook and the incoming advisors will provide information and assistance where needed. If you have any queries about the off-campus housing options, please email <a href="mailto:studyabroad@korea.ac.kr">studyabroad@korea.ac.kr</a>

<b>Applying for on-campus accommodation</b>	<p><b>Online Application submission: 8 December, 2015 ~ 9 January, 2015</b></p> <p>Prior to applying for accommodations, students will have received the KU admission letter with individual KU ID number necessary for the online housing application.</p> <p><b>Application result: <u>30 January, 2015</u></b></p> <p>To apply for housing, please visit the direct link  <a href="http://reslife.korea.ac.kr">http://reslife.korea.ac.kr</a></p>
<b>What if I was not given a room or failed to apply for on-campus accommodation?</b>	<p>Those who have not found on-campus accommodation, the Office of International Affairs will provide information and assistance in finding off-campus accommodation nearby the campus at reasonable rates.</p> <p>Off-campus accommodation information can be found on our website  <a href="http://oia.korea.ac.kr">http://oia.korea.ac.kr</a> &gt; <i>Student Life</i> &gt; <i>Pre-departure</i> &gt; <i>Accommodation</i></p>
<b>Semester breaks</b>	<p>Accommodation is available during the breaks between the semesters. If you wish to stay on during the break, you will be required to fill in the application form for extension in advance.</p> <p><a href="http://reslife.korea.ac.kr">http://reslife.korea.ac.kr</a></p>

<b>Estimated living expenses in Seoul</b>	
<b>On-campus accommodation</b>	CJ I-House: KRW 1,600,000 per semester (4 months) Anam Hall 2: KRW 800,000 per semester (4 months) <a href="http://reslife.korea.ac.kr/src/main/page.php?code=rate#">http://reslife.korea.ac.kr/src/main/page.php?code=rate#</a>
<b>Private accommodation</b>	Approx. KRW 300,000 ~ 500,000 per month
<b>Food/meals</b>	Approx. KRW 400,000 per month
<b>Local transportation</b>	Approx. KRW 60,000 per month
<b>Academic expenses</b>	Approx. KRW 150,000 per semester (mainly textbooks)
<b>Personal expenses</b>	Approx. KRW 250,000 per month but may vary

<b>Insurance</b>	
<b>Private health insurance</b>	<p>All incoming students coming to study at KU <b><u>MUST provide a copy of their private health insurance that is valid from the moment they leave their home country until the time when they return home from Korea.</u></b> Those who fail to provide the copy of their health insurance that is valid in Korea <b><u>will NOT be allowed to enroll at KU even if they have been admitted to KU.</u></b></p>

<b>Visa requirements</b>	
<b>Student visa</b>	<p>All international incoming students coming to study at KU must apply for a D-2 student visa. When you receive the admission package, the CoA (Certificate of Admission) will be included together with the Letter of Admission. You can apply for the student visa at the Korean Embassy or a Korean consulates in your home</p>



	<p>country (or for those who have Chinese nationality in the country where their home institution is located) by submitting the CoA.          For information about any immigration issues, please go to <a href="http://oia.korea.ac.kr">http://oia.korea.ac.kr</a> &gt; <i>Student Life</i> &gt; <i>Pre-departure</i> &gt; <i>Student Visa</i></p> <p><b>There are two types of newly required documents required by the Korean embassy in some of the EU countries to submit when applying for D-2 visa and they are:</b></p> <ul style="list-style-type: none"> <li>● Korea University business registration certificate</li> <li>● A copy of agreement with partner university</li> </ul> <p>Please ask your home institution's exchange coordinator for the two types of documents.</p>
<b>Working in Korea</b>	<p>The revised part-time job permission for foreign students holding D-2 visa was enacted on March 1, 2003. The Ministry of Justice is implementing a more flexible program in order to meet foreign students' expectations. A D-2 holding foreign student may apply for an exception to their visa.</p> <p>*All jobs that students find must be provided by an official employer.</p>
<b>Number of hours allowed to work</b>	<p>Undergraduates: maximum 20 hours per week          Graduates: maximum 40 hours per week</p>
<b>Mandatory job reporting</b>	<p>Those who have jobs with an official employer must report to the immigration office. Please visit <a href="http://www.hikorea.go.kr">http://www.hikorea.go.kr</a> &gt; E application &gt; File an application</p>

<b>Scholarships</b>	
<b>Global KU Scholarship</b>	<p>Students may choose to apply for either an Admission or Travel Scholarship.</p> <ul style="list-style-type: none"> <li>● Admission/Travel Scholarship: up to KRW3,000,000 for the first semester (4 months)</li> <li>● *Merit Scholarship: awarded on the basis of academic merit from the first semester, KRW300,000 per month for the second semester (4 months), applicable to undergraduate SEP &amp; VSP students participating in <b>one-year</b> program only.</li> </ul> <p>For detailed information on how to apply, please check the website On <a href="http://oia.korea.ac.kr">http://oia.korea.ac.kr</a> &gt; <i>Student Life</i> &gt; <i>Pre-departure</i> &gt; <i>Scholarships</i></p>
<b>Deadline</b>	30 January, 2015
<b>Result</b>	<p>Scholarship results will be announced by the International One-Stop Service Centre in March. The Awards Committee considers several factors when making its decision, including not only academic factors, but also geographic and strategic factors. All decisions are final and cannot be overturned.</p>
<b>Universitas 21 (U21) &amp; Association Of Pacific Rim Universities</b>	<p>To celebrate the entry to U21 and APRU Universities membership and to promote active student mobility and cooperation, KU</p>



<b>(APRU) partnership scholarships</b>	<p>introduced partnership scholarships for every student from all member institutions of U21 and APRU.</p> <p>For regular semesters, USD250* will be provided per semester for participants from Asian member institutions, and USD500 for those from non-Asian member institutions. For the KU International Summer Campus, USD200 for Asian member institution participants and USD400 for non-Asian member institution participants will be granted. Applicants may also apply for the Global KU Scholarships. *USD 1 = KRW1,000</p>
<b>Academic Transcript Issuance</b>	
<p>Autumn semester Spring semester</p>	<p>Mid January Mid July</p> <p>*We will only be sending 1 copy per student. Should students wish to apply for more copies, they can make the request online application.  <a href="http://oia.korea.ac.kr">http://oia.korea.ac.kr</a> &gt; Board &gt; Request</p>
<b>2015 International Summer Campus (ISC)</b>	
<b>Duration (6 weeks)</b>	June 29 <sup>th</sup> - August 6 <sup>th</sup> (TBC)
<b>Application deadline (all students)</b>	May 20 <sup>th</sup> (TBC)
<b>Arrival date</b>	June 27 – 28 <sup>th</sup> (TBC)
<b>Program start</b>	June 29 <sup>th</sup> (TBC)
<b>Classes start</b>	June 30 <sup>th</sup> (TBC)
<b>Exam week</b>	3 <sup>rd</sup> and last week of the program
<b>Departure</b>	August 7 <sup>th</sup> and 8 <sup>th</sup> (TBC)
<b>Web address</b>	<a href="http://isc.korea.ac.kr">http://isc.korea.ac.kr</a>
<b>ISC courses</b>	<a href="http://isc.korea.ac.kr">http://isc.korea.ac.kr</a> > programs > courses
<b>ISC faculty</b>	About 60 faculty members from overseas institutions
<b>Workload</b>	4 classes a week, 100 minutes per class, total 48 class hours
<b>Coordinator</b>	Mr. Jeff Jang ( <a href="mailto:isc@korea.ac.kr">isc@korea.ac.kr</a> )

<b>2015 Academic Calendar</b>		
<b>Month</b>	<b>Date</b>	<b>Events</b>
<b>February</b>	26-28	Orientation for International Students (Mandatory)
<b>March</b>	1	Independence Declaration Day (National Holiday)
	1 <sup>st</sup> week	Spring Semester Begins (TBC)
<b>April</b>	Week 8 of Semester	Mid-term examination (TBC)
<b>May</b>	5	KU Foundation Day / Children's Day (National Holiday)
	6	Buddha's Birthday (National Holiday)
<b>June</b>	6	Memorial Day (National Holiday)

	Week 16 <sup>th</sup> of Semester	Final examination (TBC)
	4 <sup>th</sup> week	Summer vacation begins (TBC)
	30	International Summer Campus Begins (TBC)
<b>August</b>	1 <sup>st</sup> week	Course Registration Period (TBC)
	2 <sup>nd</sup> week	International Summer Campus ends (TBC)
	15	Liberation Day (National Holiday)
	4 <sup>th</sup> weekend	Accommodation moving-in & free airport pick-up (Mandatory)
	4 <sup>th</sup> week	International Students' Orientation (Mandatory)
<b>September</b>	1 <sup>st</sup> week	Fall semester begins (TBC)
	2 <sup>nd</sup> week	Course Add/Drop Period (TBC)
	26-28	Harvest Festival (Chuseok, National Holiday)
<b>October</b>	3	National Foundation Day (National Holiday)
	9	Hangeul Proclamation Day (National Holiday)
	Week 8 of semester	Fall Semester Midterm Examination Period
<b>December</b>	Week 16 of semester	Fall Semester Final Examination Period
	4 <sup>th</sup> week	Winter Vacation
	25	Christmas (National Holiday)