

# Melbourne Global Mobility

## Exchange and Study Abroad



THE UNIVERSITY OF  
MELBOURNE

### Deadlines 2014

|                        | Semester 1, 2014 (March – June) | Semester 2, 2014 (July – December) |
|------------------------|---------------------------------|------------------------------------|
| Exchange Students      | 1 November 2013                 | 1 April 2014                       |
| Study Abroad Students  | 1 December 2013                 | 1 May 2014                         |
| Housing (all students) | 1 December 2013                 | 10 May 2014                        |

### Semester Dates

#### Semester 1, 2014

*Melbourne Welcome*

SAEX Enrolment Day (required)

University of Melbourne Orientation week

Semester One Teaching

Non-teaching Period

Examination Period

Friday 14 – Tuesday 18 February 2014

Friday 21 February 2013

Tuesday 25 February– Friday 28 February

**Monday 3 March - Sunday 1 June**

Good Friday 18 April – Sunday 27 April

Tuesday 10 June – Friday 27 June

#### Semester 2, 2014

*Melbourne Welcome*

SAEX Enrolment Day (required)

Orientation (required)

Semester Two Teaching

Non-Teaching Period

Examination period (including swot vac)

Monday 21 July (To be confirmed)

Monday 14 July – Friday 18 July

Tuesday 22 July – Friday 25 July

Monday 28 July – Sunday 26 October

Monday 29 September – Sunday 5 October

Monday 3 November – Friday 21 November

Please note:

Orientation is mandatory: [www.mobility.unimelb.edu.au/inbound/life/enrolment-orientation.html](http://www.mobility.unimelb.edu.au/inbound/life/enrolment-orientation.html)

*Melbourne Welcome* is optional: [www.mobility.unimelb.edu.au/inbound/life/melbourne-welcome.html](http://www.mobility.unimelb.edu.au/inbound/life/melbourne-welcome.html)

**All students are required to remain in Melbourne until the conclusion of the Examination Period. Return airfares should be booked for dates after the end of the exam period, rescheduling of exams is not commonplace and may only be approved in very special circumstances.**

For more information see: [www.unimelb.edu.au/unisec/PDates/acadcale.html](http://www.unimelb.edu.au/unisec/PDates/acadcale.html)

### Eligibility Criteria

- Completion of 2 semesters of full time tertiary study outside Australia at the time of entry to the University of Melbourne.
- Above average results, the equivalent to a minimum 'C' average in the European system or 3.0 grade point average from the North American system.
- Proof of English language ability.
- Admission into some subjects requires completion of prerequisites prior to commencing studies at the University of Melbourne.



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### English Language Requirements

The language of instruction is English. Applicants can satisfy the English language requirements in a number of ways and this information is available on our website at:

<http://futurestudents.unimelb.edu.au/admissions/entry-requirements/language-requirements>.

Please note that the language requirements for undergraduate students and graduate students are not the same and graduate students should ensure they meet the minimum requirements for the school from which they are taking a majority of subjects.

### Application

Students should apply online at [www.mobility.unimelb.edu.au/inbound/apply/](http://www.mobility.unimelb.edu.au/inbound/apply/) Please send your student(s) the Student Instructions to use when applying. They can be downloaded from the website at [www.mobility.unimelb.edu.au/2014Unimelb\\_StudentInstructions.pdf](http://www.mobility.unimelb.edu.au/2014Unimelb_StudentInstructions.pdf)

Note that while we require students to upload all their supporting documentation into the online application, you must still send a copy of their transcripts to us by email or fax together with the Nomination form. DO NOT POST original documents to us unless requested by us at the time.

### Subject Load

#### Terminology

- **Course:** A degree or program studied, for example, the Bachelor of Arts is an undergraduate course. Courses vary in length from three to seven years.
- **Subject:** A unit within a course, for example the subject "Aboriginal Art" can form part of the Bachelor of Arts course. You can search for undergraduate subjects using the online handbook.

Students should take a full subject load of 50 points (usually 12.5 points x 4 subjects) for one semester. The minimum enrolment for student visa purposes is 37.5 points for one semester.

**Study Abroad:** Students are welcome to take subjects from any area as long as the subject is open and the student meets pre-requisites.

**Exchange:** If the exchange agreement between the home institution and the University of Melbourne is restricted to one faculty (for example Business), it may be necessary to get permission to take subjects outside that faculty. If the exchange agreement is a general agreement students are usually able to take subjects from any area as long as the subject is open and the student meets pre-requisites.

**Students are not permitted to take more than 50 points per semester.**

For more information about selecting subjects and course load please visit this link:  
[www.mobility.unimelb.edu.au/inbound/your-studies/selecting-subjects.html](http://www.mobility.unimelb.edu.au/inbound/your-studies/selecting-subjects.html)

**Transcripts are sent directly to the home institution approximately 5 weeks after the end of the exam period.**

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### Grading System

| Grade | Standard Mark (%) | Explanation                     |
|-------|-------------------|---------------------------------|
| H1    | 80-100            | First Class Honours             |
| H2A   | 75-79             | Second Class Honours Division A |
| H2B   | 70-74             | Second Class Honours Division B |
| H3    | 65-69             | Third Class Honours             |
| P     | 50-64             | Pass                            |
| N     | 0-49              | Fail                            |

### Schools and Faculties

The University has seven campuses around Victoria and 14 Faculties or Schools:

- Faculty of Architecture, Building and Planning
- Faculty of Arts (Humanities and Social Sciences)
- Faculty of Business and Economics
- Faculty of Medicine, Dentistry and Health Sciences
- Faculty of Science
- Faculty of the Victorian College of the Arts and Melbourne Conservatorium of Music (VCA and MCM)
- Faculty of Veterinary Science
- Melbourne Business School
- Melbourne Graduate School of Education
- Melbourne Law School
- Melbourne School of Engineering
- Melbourne School of Government
- Melbourne School of Graduate Research
- Melbourne School of Land and Environment

For more information about Schools and Faculties please see:

[www.unimelb.edu.au/az/faculties.html](http://www.unimelb.edu.au/az/faculties.html)

Special requirements may exist for students wanting to study with some faculties and a few areas are open only through exchange partnerships. See this link for additional information:

[www.mobility.unimelb.edu.au/inbound/apply/faculty-requirements.html](http://www.mobility.unimelb.edu.au/inbound/apply/faculty-requirements.html)

For a list of all subjects available for study, use the University of Melbourne Subject Handbook:

[www.unimelb.edu.au/handbook](http://www.unimelb.edu.au/handbook)

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### Overseas Student Health Cover

It is an Australian Government requirement that all international students must have health insurance, known as OSHC, from an approved Australian provider. No confirmation of enrolment documents will be issued until a student has either purchased Overseas Student Health Cover (OSHC) through the University of Melbourne or provided evidence of having this insurance.

For more information please see:

[www.services.unimelb.edu.au/international/visas/oshc.html](http://www.services.unimelb.edu.au/international/visas/oshc.html)

[www.health.gov.au/internet/main/Publishing.nsf/Content/Overseas+Student+Health+Cover+FAQ-1#Do](http://www.health.gov.au/internet/main/Publishing.nsf/Content/Overseas+Student+Health+Cover+FAQ-1#Do)

### Visa Requirements

Students coming from overseas to study at the University of Melbourne must have a student visa unless they are an Australian or New Zealand citizen. Students on study abroad or exchange apply for visa **sub-class 575, non-award**. They can do this once we issue a document called a Confirmation of Enrolment (CoE). We don't issue this until students have accepted their offers and met any conditions required.

In addition, the Australian government has recently introduced a new visa processing arrangement which enables them to issue visas more quickly. In order to do that, however, students may be required to provide more information to us before we can issue the CoE. The information can be about their health, if they have sufficient funds to support themselves while studying in Australia, what ties they have to their home country or country of residence to demonstrate that they will be returning there at the end of their time in Australia and if they have ever been refused an entry visa to a country. We will contact students and/or their agents/representatives if we feel we need to ask these questions.

### Arrivals

The closest airport to the University of Melbourne is Tullamarine Airport which is about 20km from the city. The University offers an airport pick-up service for study abroad and exchange students, however, they must make a reservation. Please see this link for more information:

<http://cms.unimelb.edu.au/student-services/international/planning/apply-for-airport-pickup>

### Housing

It is imperative that students organise their housing early. As soon as the admissions application has been submitted students should begin to organise housing. They will need their Application ID (Student Number) and can begin as soon as they have received this number. Students who wish to receive assistance to find housing should contact [saex-housing@unimelb.edu.au](mailto:saex-housing@unimelb.edu.au) as the University of Melbourne has a staff member dedicated to helping study abroad and exchange students.

The vacancy rate in Melbourne's rental market is currently very low and students are encouraged to research and secure housing early to ensure they get the option that best suits their needs. Housing for students can be broadly categorised into residential college housing and "off-campus" housing which is student housing, in some cases across the road from the campus, or private rental accommodation in surrounding suburbs. It is best that they begin their research online, which will have the most up-to-date information on housing options, including application deadlines: [www.mobility.unimelb.edu.au/inbound/life/housing.html](http://www.mobility.unimelb.edu.au/inbound/life/housing.html).

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### Cost of Living

For information about current living costs in Melbourne look at:

[http://services.unimelb.edu.au/finaid/planning/cost\\_of\\_living](http://services.unimelb.edu.au/finaid/planning/cost_of_living)

### Emergency Contact Details

If there is an emergency regarding an international student at the University of Melbourne, you can call the following numbers:

**Business hours:** 8.45 am - 5.00 pm (Melbourne time), Monday to Friday

**Tel.:** +61 3 8344 7452

#### After hours:

**Tel.:** +61 3 8344 6666

If using this number, ask to leave a message for Melbourne Global Mobility, and your call will be returned as soon as possible.

### More Information

Please visit this link: [www.mobility.unimelb.edu.au/inbound](http://www.mobility.unimelb.edu.au/inbound)

To order brochures, posters and other promotional material for your office or fair please email:

[studyabroad-exchange@unimelb.edu.au](mailto:studyabroad-exchange@unimelb.edu.au)

To download or order a Study Abroad and Exchange brochure, see this link:

<http://schoolprograms.unimelb.edu.au/internationalorderform.aspx>

### Contact us

The Melbourne Global Mobility team consists of ten staff members and each region has a dedicated advisor. Please visit our website for up to date contact details for your regional advisor:

[www.mobility.unimelb.edu.au/about/index.html](http://www.mobility.unimelb.edu.au/about/index.html)

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