

Application Portal - Incoming Exchange Students

Creating an account (right hand side of the page);

*No Hotmail/Live-emails can be used

*Passwords need to be at least 8 characters, with at least one letter, one number and one special character (!#?%)

*If there are troubles with the functionality or the appearance of the application: try Google Chrome, Opera, a newer (but not too new) version of Firefox or Internet Explorer 10. We have tested the system in Opera (v.12), Chrome (v.33), and Firefox (24.2.0).

Welcome to the Uppsala University's application portal for general University-wide exchanges. Below you will be able to find links to all current applications. Please note the following:

1. This application form is only for students nominated for exchange at Uppsala University. It is only intended for students coming on a centrally administrated, or university-wide exchange agreement. Your contact at Uppsala must be one of the international officers at Uppsala University's central International Office. If you are unsure please check with your exchange coordinator at your home university. Students not on such an agreement should apply with the application procedure relevant for your specific department.
2. You may start a maximum of 1 (one) application. You can save your progress as you go.
3. The applications will require a number of different documents to complete them. Please ensure that you have all of the required documents.
4. Each application closes on a given day at a given time. This deadline is absolute. Even if you have started an application you will not be able to submit it after the deadline.
5. We sometimes experience issues with the latest versions of Internet Explorer and Firefox. If you have problems try an older version of said browsers, or Google Chrome or Opera.

Current application rounds

Exchange application:

The exchange application is done entirely online. Here are a few helpful pointers about completing your application:

1. You will need a photo of yourself, in jpeg format. (the photo will not be published or shared outside of UU)
2. You will be asked to choose the "framework" of your exchange. If you are from any of our European partners with the exception of Switzerland and the Russian Federation, you should choose "Erasmus SMS". For our Nordic students, you should choose "Nordplus". All other students should choose "General university-wide".
3. You must propose courses for the your semester at UU that you intend to study here, including a number of alternatives in case you are unable to be admitted to your first choices.
4. You must upload a pdf copy of your official transcript of records. We can only accept transcripts in English.
The document must be uploaded as a pdf.

5. If you are applying as a master's student you must be able to upload a copy of your degree certificate for your undergraduate qualification. We can only accept pdf documents in English.
6. If you have studied at a different university (or higher education institution) than your current one make sure you can upload a transcript of records (in English) for that institution as well.
7. If you need to upload more documents (for example, two degree certificates) you will have to make sure you can merge the two documents into one pdf-document.

More about the course proposal

It is important that your course proposal is as correct as possible and pre-approved from your home university, including all the reserve choices.

- If you do not have Swedish skills sufficient to study in Swedish then you may only choose courses from the following website: [Courses for Exchange Students](#).
- Please carefully check the information about [course mapping](#). Examples of course overlapping is given, which should be avoided, but consult with your coordinator at UU if you have any concerns. Shorter periods of overlapping is accepted (1-2 weeks). Evening classes and distance learning courses can be combined with other courses.
- Basic Swedish will be applied for after arrival and you'll be able to choose from several different class times, evening class times are available also. More details will be given upon arrival.
- The more correct your course proposal is, the quicker we are able to process your application.
- Engineering and science students: Please note that we offer very few lower level courses in English in these fields. Most of the courses have substantial prerequisites and it is very important that you meet the prerequisites precisely.
- Your application for exchange will be approved as soon as your coordinator at the International Office receives confirmation from the departments that are responsible for your selected courses.
- There is no add/drop week at Uppsala. To give you the best chance of being admitted to the courses you would prefer to take, ensure that your course proposal is as correct as possible and that you have pre-approval from your home University for each course, even the reserve/alternative choices, before submitting your exchange application.

Students intending to study courses in business: Students who wish to apply for courses in **business** must submit their applications as early as possible but no later than April 1st/October 1st. All others: **April 15th/October 15th**

Your applications

Here you can see which applications you have started, and the status of your applications. It is your responsibility to ensure that you understand the application process and that the information you input is correct. Once you have submitted your application you will not be able to add, edit or remove information.

Good luck with your application!