

KU Factsheets for Autumn Semester 2015

General Information	
Address	Office of International Affairs Korea University Dongwon Global Leadership Hall 145 Anam-Ro, Seongbuk-gu, Seoul, Korea 136-701
Telephone& Fax	Tel: (82 02) 3290 5151-3 Fax: (82 02) 921 4036

Relevant Websites	
Korea University	http://www.korea.edu
Information for incoming students	http://oia.korea.ac.kr

Outbound Exchange& Visiting Students & Incoming Students' Admission		
Coordinator for: North & South America	Mr Albert Wonsuk Choi	E-mail: won7301@korea.ac.kr Tel : +82 2 3290 2962
Coordinator for: Europe	Ms JJ Park	E-mail: jypark1219@korea.ac.kr Tel : +82 2 3290 2963
Coordinator for: Oceania & Asia	Ms Hyunjoo Cho	E-mail: joojoo@korea.ac.kr Tel : +82 2 3290 2961
Coordinator for: China	Ms Myung-Hua Jeon (田明花)	E-mail: mhjeon77@korea.ac.kr Tel : +82 2 3290 2958
Coordinator for: Japan	Ms Jiyun Lee (李知娟)	E-mail: irises@korea.ac.kr Tel : +82 2 3290 2954
International Communication & Protocols	Mr D'Arcy Drachenberg	E-mail: drachenberg@korea.ac.kr Tel : +82 2 3290 2954

Inbound Exchange& Visiting Students		
Incoming Students Advisor	Mr Donghoon Park	E-mail: donghoon@korea.ac.kr Tel : +82 2 3290 5154
International One-stop Service Center	Ms Juyeon Ha	E-mail: elijerose@korea.ac.kr Tel : +82 2 3290 5151-3

International Summer Campus (ISC)		
ISC Manager	Mr Jeff Jang	E-mail: muscle73@korea.ac.kr Tel : +82 3290 1154
ISC Manager	Mr Hyo Jae Lee	E-mail: my2mell@korea.ac.kr Tel : +82 3290 1598
ISC Manager (pre-college)	Ms Wonmi Jang	E-mail: fly2mika@korea.ac.kr Tel : +82 3290 1156

Deadlines	
SEP/VSP application deadlines	Semester 1 (Spring) : November 15 Semester 2 (Fall) : May 15

Nomination & Application Procedures	
Entry requirements	<ul style="list-style-type: none"> • A minimum GPA of 2.5 on a 4.0 scale • Must be a currently enrolled student • Must have completed a minimum of 2 semesters at home institution before the official nomination to KU • Fluency in either Korean or English language
Nomination procedure for Student Exchange Program (SEP)	<ol style="list-style-type: none"> 1. Before the official nomination, exchange coordinators MUST consult with the KU exchange program manager for your region concerning the number of Student Exchange Program (SEP) nominees. 2. Once the number of nominees has been confirmed, you may fill in the KU NOMINATION SHEET and return it to the relevant regional manager. You will then receive a confirmation email with updated KU information sheet as well as a link to KU's new online application. 3. Students must submit the online application by the deadline indicated. 4. Once the student's application is approved, the 'Admission Package' will be sent to the exchange coordinator of the student's home university, not to the individual student, and it will include: <ul style="list-style-type: none"> ● Letter of admission that includes further information regarding: <ul style="list-style-type: none"> - D-2 Student visa - Accommodation - Course registration - International students' orientation - Private health insurance ● Certificate of acceptance (for visa issuance) 5. Students can submit a copy of <u>Private Health/ Insurance and Certificate of Health</u> at the time of online application submission or after they have been admitted. 6. <u>Exchange coordinators at partner universities are responsible</u> for making sure all students have international private health insurance that will be valid during their study period at KU. <u>Those who do not submit the copy of private health insurance will NOT be allowed to register for any courses. The deadline for submitting the insurance copy is 4 weeks before student arrives at KU for the international students' orientation.</u> 7. Only when KU receives the copy of the private health insurance, the students will fully be admitted to KU. <p>NOTE: We request that home institutions send confirmation to us upon receipt of the admission package.</p>

<p>Application procedure for Visiting Student Program (VSP)</p>	<ol style="list-style-type: none"> 1. Visiting Student Program (VSP) applicants must submit the online application. (*Academic reference letter accepted by post or direct email from the referee only) 2. There is a non-refundable USD50 or KRW50,000 application fee which has to be wire-transferred to KU's account. The account details are as follows: Name of Bank: Hana Bank , Godae Branch (Swift Code: HNBKRSSE) Address: Anam-Dong, Seongbuk-Gu, Seoul, Korea 136-075 Account Number: 391-904466-73037 Account Holder: Centre for International Students & Scholars Sender: Student's full name 3. Once the online application has been submitted, the internal procedure for approval of the applications by the KU International Committee will commence, and this may take up to one month. 4. When your application has been accepted, KU will send you a copy of the letter of admission, KU fact sheets and a tuition invoice by email. 5. When your tuition payment has been completed, your admission package will then be sent directly to you. The admission package will include: <ul style="list-style-type: none"> ● Letter of admission that includes further information regarding: <ul style="list-style-type: none"> - D-2 Student visa - Accommodation - Course registration - International students' orientation - Private health insurance ● Certificate of acceptance (for visa issuance) 6. Once you are admitted, you must send the copy of your private health insurance and the certificate of health by email to studyabroad@korea.ac.kr. Those who failed to provide the copy proof of insurance will NOT be allowed to register for courses at KU.
<p>Required documents for online application *All supporting documents MUST be prepared to upload the online application in English or with English translation prior to applying for online application.</p>	<ul style="list-style-type: none"> ● Statement of purpose and goals (what you hope to achieve) ● One official academic transcript ● One passport-sized photograph ● Clear copy of a valid passport (under 50kb) ● Certificate of Health ● Copy of proof of private health insurance (must be valid throughout your study abroad period) *Deadline for Autumn semester: 31 July, 2015 Spring semester: 31 January, 2016 ● One letter of academic reference (VSP only) <ul style="list-style-type: none"> - Must be sent directly to the Office of International Affairs by the relevant referee via email (kuoia@korea.ac.kr) ● Application Fee of non-refundable USD50 (VSP only)

Incoming information materials download	http://oia.korea.ac.kr > Exchange/Visiting > Board > Notice
Online application	http://oia.korea.ac.kr > Exchange/Visiting > Application Guide

Arrival Guide	
International students' handbook	http://oia.korea.ac.kr > Exchange/Visiting > Board > Notice
International students' orientation	Orientation is MANDATORY for all SEP & VSP students Fall semester: August 24~26, 2015
Recommended arrival week	Spring semester: last week of February Autumn semester: last week of August
Accommodation moving-in dates	22 August, 2015
Accommodation moving-out dates	20 December, 2015
Accommodation payment due date	5 August, 2015
Relevant website	https://reslife.korea.ac.kr:5008/v1/src/main/page.php?code=intro
Airport pick-up service	<p>On 22~23 August, there will be a FREE meet-and-greet service for students who will be living in KU residence halls, and who are attending the international orientation program. If students wish to be met at the Incheon international airport and taken to their hall of residence, they MUST submit the ONLINE Airport pick-up service form (http://oia.korea.ac.kr -> Exchange/Visiting > Requests by no later than 8 August, 2015)</p> <p>Please note that the airport meeting service operates at the Incheon international airport only and is available only for flights that arrive before 9pm. The bus to Korea University will depart every two hours from 8am until 10pm during the two days. Students may have to wait at the airport until other incoming students arrive. The approximate travelling time from the airport to halls is normally 1.5 to 2 hours.</p>
What if I do not apply or miss the application deadline for the airport pick-up?	<p>If students do not apply or miss the deadline for the airport pick-up, they will need to find their own transportation to Korea University.</p> <p>Useful website: http://www.airport.kr/eng/airport/ http://www.airhelp.co.kr http://oia.korea.ac.kr > Introduction > Visit KU > Transportation</p>

Academic Offerings

Course registration	<p>Once students are admitted to KU, the incoming advisors will contact students by email about the guidelines for the online course registration process.</p> <p>* Online Preferred Course List Submission: end of July (TBC) → allows students to expedite course registration before the official registration period begins</p> <p>*Online Course Registration: 3 August (Mon) - 7 August (Fri), 2015 **More detailed information will be sent to students in July via email with complete guidelines and student MUST read the guideline very carefully.</p>
IMPORTANT NOTICE	<p>We are experiencing a high demand for some areas of the courses, <u>especially in business and management</u>. This means students must be aware that it may be very difficult to register for business and management courses and that there will be no guarantee for their preferred choices.</p> <p>*If one must take certain courses for graduation purposes, such case must <u>be discussed with the relevant KU's regional manager by exchange coordinators at partner institution BEFORE the official nomination is made.</u></p>
Non- available subjects to students	Medicine, Nursing, Law, Information Security and ALL graduate programs at the business school
List of courses taught in Korean and English	<p>http://sugang.korea.ac.kr > Click on <i>English</i> on the top left > Major or General (electives) subject > Select the appropriate Year, Term, and Department > Click on the course no. for more detailed course information.</p> <p><u>*Courses conducted in English will indicate in brackets, <i>English</i>.</u> <u>* Please move the scroll bar so that you can see what courses are open to students. Courses marked under 'X' are open to exchange students.</u></p>
Scheduled updates of the English course list	<p>Undergraduates: Beginning of January for Semester 1 (Spring) Beginning of July for Semester 2 (Fall) Postgraduates: Beginning of February for Semester 1 (Spring) Beginning of August for Semester 2 (Fall)</p>
How do I know what courses will be offered before?	<p>Please refer to the courses list from the previous year. For example, if you are coming in autumn or spring 2015, then you may refer to the list offered in autumn or spring 2014. There may be little changes between the years but the list is likely to remain similar.</p> <p><i>*The list offered in Fall and Spring may differ so please make sure you check the relevant semester of your choice.</i></p>
Can students choose courses offered in different majors/departments?	Yes, students coming to KU through the university-wide agreement can choose courses offered in different majors as long as there is no overlap of the class time and they satisfy the required pre-requisites.

Student Services	
<ul style="list-style-type: none"> ● Free airport pick-up* ● International orientation ● Course registration ● Student/bank card 	<ul style="list-style-type: none"> ● KUBA (Korea University Buddy Assistance)* ● Free Korean language classes during the semester breaks ● Sports Day ● General counseling ● Seoul city tour
Academic Workload	
Course load	Major related course: 3 credits Elective: 2 credits (1 credit = 1 teaching hour) 1 semester: 16 weeks
Undergraduates	Min. 12 and max. 18 credits per semester for Undergraduates Please note: Undergraduate students who have earned more than 12 credits during the first semester with a minimum GPA of 4.0 are eligible for a [<i>Merit scholarship</i>] for the second semester. Please note: Undergraduate students are <u>NOT allowed</u> to take postgraduate courses.
Postgraduates	Min. 6 and max. 12 credits per semester

Language of Instruction & Language Courses	
Language of instruction	Approximately 40% of courses are conducted in English and 60% in Korean.
Korean language courses	Credit-bearing Korean language courses are offered during the regular semesters. There are 6 different levels from beginner to advanced. For those who wish to take Korean language classes, no prior knowledge of the Korean language is required but the placement test is mandatory. It will be held on the first day of the class. Free Korean language classes (4 weeks) are offered to students who completed a regular semester at KU during the winter/summer break.
Accommodation	
On-campus accommodation →CJ International House →Anam Global House	On-campus accommodation is available but limited. Students are advised to apply as soon as the online application is open as rooms are allocated on first come first serve basis. The residence office will contact the students via email for full payment. Most of the rooms are shared room. All on-campus accommodation is located within 20 minutes of walking distance from the main campus.
Off-campus accommodation	There is a wide range of off-campus housing available near the campus within 5-10 minutes' walking distance. Most of the rooms are small but en-suite so many students prefer to stay off-campus. The list of off-campus accommodations will be printed in the student handbook and the incoming advisors will provide information and assistance where needed. If you have any queries about the off-

	campus housing options, please send an email to studyabroad@korea.ac.kr
Applying for on-campus accommodation	<p>Online Application submission: Early June – July, 2015 (TBC) Once students are admitted, they will have receive the KU admission letter with individual KU ID number which will be needed to maket the online housing application. Application result: <u>24 July, 2015 (TBC)</u></p> <p>To apply for housing, please visit the direct link http://reslife.korea.ac.kr</p>
What if I was not given a room or failed to apply for on-campus accommodation?	<p>For those who have not found on-campus accommodation, the International One-Stop Service Centre will provide information and assistance in finding off-campus residence nearby the campus at reasonable rates. Off-campus accommodation information can be found on from http://oia.korea.ac.kr > <i>Campus Life</i> > <i>Housing</i></p>
Semester breaks	<p>Accommodation is available during the breaks between the semesters. If you wish to stay on during the break, you will be required to fill in the application form for extension in advance. http://reslife.korea.ac.kr</p>

Estimated Living Expenses in Seoul	
On-campus accommodation	CJ I-House: KRW 1,600,000 per semester (4 months) Anam Global House: KRW 900,000 per semester (4 months) https://reslife.korea.ac.kr:5008/v1/src/main/page.php?code=rate
Private accommodation	Approx. KRW 300,000 ~ 500,000 per month
Food/meals	Approx. KRW 400,000 per month
Local transportation	Approx. KRW 60,000 per month
Academic expenses	Approx. KRW 150,000 per semester (mainly textbooks)
Personal expenses	Approx. KRW 250,000 per month but may vary

Insurance	
Private health insurance	<p>All incoming students coming to study at KU <u>MUST provide a copy of their private health insurance that is valid from the moment they leave their home country until they return home from Korea.</u> Those who fail to provide the copy of their health insurance that is valid in Korea <u>will NOT be allowed to enroll at KU even if they have been admitted to KU.</u></p> <p>Deadline: Autumn semester: 31 July, 2015 Spring semester: 31 January, 2016</p> <p>*Students of Korean nationals can submit a copy of Korean National Health Insurance.</p>

Visa Requirements	
Student visa	<p>All international incoming students coming to study at KU must apply for a D-2 student visa. When you receive the admission package, the CoA (Certificate of Admission) will be included together with the Letter of Admission. You can apply for the student visa at the Korean Embassy or a Korean consulates in your home country (or for those who have Chinese nationality in the country where their home institution is located) by submitting the CoA.</p> <p>For information about any immigration issues, please go to http://oia.korea.ac.kr > <i>Campus Life</i> > <i>Immigration Issues</i></p> <p>There are two types of newly required documents required by the Korean embassy to submit when applying for D-2 visa and they are:</p> <ul style="list-style-type: none"> ● Korea University business registration certificate (Must be no more than 3 months old) ● A copy of agreement with partner university (Please ask your home institution's exchange coordinator for the two types of documents.) <p>**Students of Chinese nationals who are studying outside of China MUST apply for the student visa in the country where the home university is located.</p>
Working in Korea	<p>The revised part-time job permission for foreign students holding D-2 visa was enacted on March 1, 2003. The Ministry of Justice is implementing a more flexible program in order to meet foreign students' expectations. A D-2 holding foreign student may apply for an exception to their visa.</p> <p>*All jobs that students find must be provided by an official employer.</p>
Number of hours allowed to work	<p>Undergraduates: maximum 20 hours per week Graduates: maximum 40 hours per week</p>
Mandatory job reporting	<p>Those who have jobs with an official employer must report to the immigration office. Please visit http://www.hikorea.go.kr > E application > File an application</p>

Scholarships	
Global KU Scholarship	<p>Students may choose to apply for either an Admission or Travel Scholarship.</p> <ul style="list-style-type: none"> ● Admission/Travel Scholarship: up to KRW3,000,000 for the first semester (4 months) ● *Merit Scholarship: awarded on the basis of academic merit from the first semester, KRW300,000 per month for the second semester (4 months), applicable to undergraduate SEP & VSP students participating in one-year program only. <p>For detailed information, please check the website on http://oia.korea.ac.kr > <i>Exchange/Visiting</i> > <i>Student Support</i> > <i>Scholarship</i></p>
Deadline	30 July, 2015

Result	Scholarship results will be announced by the International One-Stop Service Centre in early October. The Awards Committee considers several factors when making its decision, including not only academic factors, but also geographic and strategic factors. All decisions are final and cannot be overturned.
Universitas 21 (U21) & Association Of Pacific Rim Universities (APRU) partnership scholarships	<p>To celebrate the entry to U21 and APRU Universities membership and to promote active student mobility and cooperation, KU introduced partnership scholarships for every student from all member institutions of U21 and APRU.</p> <p>For regular semesters, USD250* will be provided per semester for participants from Asian member institutions, and USD500 for those from non-Asian member institutions. For the KU International Summer Campus, USD200 for Asian member Institution participants and USD400 for non-Asian member Institution participants will be granted. Applicants may also apply for the Global KU Scholarships.</p> <p>*USD 1 = KRW1,000</p>
Academic Transcript Issuance	
Autumn semester Spring semester	<p>Mid January Mid July</p> <p>*We will only be sending 1 copy per student. Should students wish to apply for more copies, they can make the request online application.</p> <p>http://oia.korea.ac.kr > Exchange/Visiting> Requests</p>
2015 International Summer Campus (ISC)	
Duration (6 weeks)	June 29 th - August 6 th (TBC)
Application deadline (all students)	May 20 th (TBC)
Arrival date	June 27 – 28 th (TBC)
Program start	June 29 th (TBC)
Classes start	June 30 th (TBC)
Exam week	3 rd and last week of the program
Departure	August 7 th and 8 th (TBC)
Web address	http://isc.korea.ac.kr
ISC courses	http://isc.korea.ac.kr > programs > courses
ISC faculty	About 60 faculty members from overseas institutions
Workload	4 classes a week, 100 minutes per class, total 48 class hours
Coordinator	Mr. Jeff Jang (isc@korea.ac.kr)

2015 Academic Calendar		
Month	Date	Events
February	23-25	Orientation for International Students (Mandatory)
March	1	Independence Declaration Day (National Holiday)
	1 st week	Spring Semester Begins (TBC)
April	Week 8	Mid-term examination (TBC)
May	5	KU Foundation Day / Children's Day (National Holiday)
	6	Buddha's Birthday (National Holiday)
June	6	Memorial Day (National Holiday)
	Week 16 th of Semester	Final examination (TBC)
	4 th week	Summer vacation begins (TBC)
	29	International Summer Campus Begins (TBC)
August	1 st week	Course Registration Period (TBC)
	2 nd week	International Summer Campus ends (TBC)
	15	Liberation Day (National Holiday)
	4 th weekend	Accommodation moving-in & free airport pick-up (Mandatory)
	24-26	International Students' Orientation (Mandatory)
	31	Fall semester begins
September	2 nd week	Course Add/Drop Period (TBC)
	26-28	Harvest Festival (Chuseok, National Holiday)
October	3	National Foundation Day (National Holiday)
	9	Hangeul Proclamation Day (National Holiday)
	Week 8 of semester	Fall Semester Midterm Examination Period
December	Week 16 of semester	Fall Semester Final Examination Period
	4 th week	Winter Vacation
	25	Christmas (National Holiday)