



**Exchange and Visiting Students – Approximate Timeline of Important Dates**

**Fall Semester Start Date Participants**

Before Arriving at URI	Date	Step	Description
	Due by March 1st	<b>Application Deadline</b> (“Fall Only” & Academic Year students)	Application as a visiting or exchange student must be complete and submitted to the Office of International Education (OIE).
	Mid-March/Early April	<b>Admission Decisions</b>	Admitted students will receive the following via e-mail: official admission letter, URI student ID number, and instructions pertaining to course registrations.
	Mid-March/Early April	<b>Visa Paperwork</b> (International Students Only)	After receiving all application materials, proof of funding and the biographical passport page, a DS-2019 visa document for each applicant will be generated and mailed to the home school coordinator. The DS-2019 will not be sent until all application materials, course options, and visa documents have been received by the OIE.
	Mid-March to April	<b>Course Enrollment / e-Campus Activation</b>	To register for classes, students must log into the e-Campus registration system when directed to do so by the OIE. Students may not be able to enroll in some courses on their own – it is important that they read OIE instructions on how to proceed with assistance from OIE staff. Participants should also update their personal, emergency contact, and other contact information in their e-Campus account.

**Information for Undergraduate/Non-degree Students**

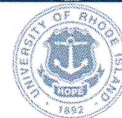


**Exchange and Visiting Students – Approximate Timeline of Important Dates**

**Fall Semester Start Date Participants**

	Date	Step	Description
<b>Before Arriving at URI</b>	June-July	<b>Health Insurance &amp; Immunization Records</b>	All students are automatically enrolled in, and billed for, URI's Accident & Sickness Insurance plan. If students are enrolled in a comparable plan, they may complete the on-line insurance waiver requesting to have the URI plan waived. URI Health Services makes the final determination whether or not the URI plan may be waived. Immunization records are submitted to URI Health Services.  Students may attempt to submit the insurance waiver on-line and upload immunization forms via the URI Health Services web page. There is also formal time set aside during the Welcome Week Orientation program to resolve these tasks.
	Mid-July	<b>Fall Billing</b>	Bills appear in e-Campus system. Payment can be made prior to arrival, time to resolve finances after arrival is an option.
	July	<b>Welcome Week Form Deadline</b>	Return On-line Welcome Week sign up and event registration form.
	Mid-July	<b>Arrival Services Form Deadline</b>	Return On-line Arrival information and pick-up requests form. Please note: Students are responsible for pick-up service costs.
	August - Approximately 2-3 weeks prior to Welcome Week Orientation	<b>Housing Assignments (On-Campus Housing)</b>	Your housing assignment and roommate information will be accessible on e-Campus via "My Housing". For IEP/TI House, work directly with IEP Staff to finalize accommodation details.

**Information for Undergraduate/Non-degree Students**



## Exchange and Visiting Students – Approximate Timeline of Important Dates

Date	Step	Description
Late August/Early September	<b>Welcome Week Orientation</b>	Mandatory for all visiting and exchange students. Held week prior to the start of classes. International Students must report to the Office of International Students & Scholars within 10 days of arrival to comply with Department of Homeland Security regulations.
Early September	<b>Classes Begin</b>	
Early September	<b>Immunization Records &amp; Insurance Waivers</b>	All immunization documents must be successfully submitted to URI Health Services. Health Insurance Waivers must be successfully submitted or enrollment in accident/sickness plan remains and students are financially responsible for enrollment fee.
Early to Mid-September	<b>Add/Drop Period</b>	Course changes (Add/Drop) may be performed via e-Campus. Refer to Academic Calendar for official dates.
Late September	<b>Spring Course Schedule Available in e-Campus system</b>	
Mid-October	<b>Spring Semester Course Enrollment Begins</b>	"Spring only" and Academic Year students begin spring semester enrollment.
October-November	<b>Holidays</b>	No classes on Columbus Day, Veterans Day, Thanksgiving Holiday. Refer to URI Academic Calendar. Weekly class schedules may be altered during holiday weeks.
Early December	<b>Exchange Students Report to Office of International Education</b>	"Fall only" students attend a mandatory meeting to ensure all is in order prior to upcoming departure. Assistance with ordering official transcripts/grades.
Mid/Late December	<b>Final Exams</b>	Students must remain to complete final exams and projects. Exam schedule is posted late summer/early fall. Professors are not obligated to make accommodations for students who wish to depart early. Make departure arrangements after scheduled exam "make-up day."
2-6 weeks after the examination period	<b>Transcript of Records</b>	Students may view unofficial grades in e-Campus system. Students must arrange to send <b>official transcripts</b> to home institution via the e-Campus system.
Late December	<b>Departure</b>	Departing students should update their contact information and resolve holds in their e-Campus account.
Late December to Mid/Late January	<b>Winter Break</b>	Academic year participants should plan to return to campus in mid/late January for the spring semester. Make accommodation arrangements for winter break in late November, if not leaving for semester break.

During the Fall Semester at URI



**Exchange and Visiting Students – Approximate Timeline of Important Dates**

**Spring Semester Start Date Participants and Continuing Academic Year Participants**

	Date	Step	Description
<b>Before Arriving at URI</b>	Due by October 1st	<b>Application Deadline</b> (Spring Semester students)	Application as a visiting or exchange student must be complete and submitted to the Office of International Education.
	Mid/Late October	<b>Admission</b>	Admitted students will receive the following via e-mail: official admission letter, URI student ID number, and instructions pertaining to course registrations.
	Mid/Late October	<b>Visa Paperwork</b> (International Students Only)	After receiving all application materials, proof of funding and the biographical passport page, a DS-2019 visa document will be generated and mailed to your home school coordinator. The DS-2019 will not be sent until all application materials, course options, and visa documents have been received by the OIE.
	Mid-October	<b>Course Enrollment /e-Campus Activation</b>	To register for classes, students must log into the e-Campus registration system when directed to do so by the OIE. Students may not be able to enroll in some courses on their own – it is important that they read OIE instructions on how to proceed with assistance from OIE staff. Participants should also update their personal, emergency contact, and other contact information in their e-Campus account.

**Information for Undergraduate/Non-degree Students**



**Exchange and Visiting Students – Approximate Timeline of Important Dates**

**Spring Semester Start Date Participants and Continuing Academic Year Participants**

Before Arriving at URI	Date	Step	Description
	Late November- Early December	<b>Health Insurance &amp; Immunization Records</b>	<p>All students are automatically enrolled in, and billed for, URI's Accident &amp; Sickness Insurance plan. If students are enrolled in a comparable plan, they may complete the on-line insurance waiver requesting to have the URI plan waived. URI Health Services makes the final determination whether or not the URI plan may be waived. Immunization records are submitted to URI Health Services.</p> <p>Students may attempt to submit the insurance waiver on-line and upload immunization forms via the URI Health Services web page. There is also formal time set aside during the Welcome Week Orientation program to resolve these tasks.</p>
	Early December	<b>Spring Billing</b>	Bills appear in e-Campus system. Payment can be made prior to arrival, time to resolve finances after arrival is an option. Academic Year participants are also billed during this time.
	Mid-November - Early December	<b>Welcome Week Form Deadline</b> ("Spring Only" students)	Return On-line Welcome Week sign up and event registration form.
	Early/Mid- December	<b>Arrival Services Form Deadline</b> ("Spring Only" students)	Return On-line Arrival information and pick-up requests form. Please note: Students are responsible for pick-up service costs.
	Late December/early January 2-3 weeks prior to Welcome Week Orientation	<b>Housing Assignments</b>	Your housing assignment and roommate information will be accessible on e-Campus via "My Housing". For IEP/TI House, work directly with IEP Staff to finalize accommodation details.

**Information for Undergraduate/Non-degree Students**



## Exchange and Visiting Students – Approximate Timeline of Important Dates

### Spring Semester Start Date Participants and Continuing Academic Year Participants

	Date	Step	Description
During the Spring Semester at URI	Mid/Late January	<b>Welcome Week Orientation</b> ("Spring Only" students)	Mandatory for all visiting and exchange " <b>Spring Only</b> " students. Held week prior to the start of classes. International Students must report to the Office of International Students & Scholars within 10 days of arrival to comply with Department of Homeland Security regulations.
	Late January	<b>Classes Begin</b>	
	Late January	<b>Immunization Records &amp; Insurance Waivers</b> ("Spring Only" students)	All immunization documents must be successfully submitted to URI Health Services. Health Insurance Waivers must be successfully submitted or enrollment in accident/sickness plan remains and students are financially responsible for enrollment fee.
	February-May	<b>Holidays</b>	No classes during Spring Break. Refer to URI Academic Calendar. Weekly class schedules may be altered during holiday weeks.
	Mid/Late January	<b>Add/Drop Period</b>	Course changes (Add/Drop) may be performed via e-Campus. Refer to Academic Calendar for official dates.
	Late April/Early May	<b>Exchange Students Report to Office of International Education</b>	"Spring Only" and Academic Year participants attend a mandatory meeting to ensure all is in order prior to upcoming departure. Assistance with ordering official transcripts/grades.
	Early May	<b>Final Exams</b>	Students must remain to complete final exams and projects. Exam schedule is posted early spring semester online. Professors are not obligated to make accommodations for students who wish to depart early. Make departure arrangements after scheduled exam "make-up day."
	2-6 weeks after the examination period	<b>Transcript of Records</b>	Students may view unofficial grades in e-Campus system. Students must arrange to send <b>official transcripts</b> to home institution via the e-Campus system.
	Mid-May	<b>Departure</b>	Departing students should update their contact information and resolve holds in their e-Campus account.

**Information for Undergraduate/Non-degree Students**